

**THE  
CONSTITUTION  
OF THE  
STUDENTS' REPRESENTATIVE  
COUNCIL (SRC)  
OF THE  
UNIVERSITY OF ENERGY AND  
NATURAL RESOURCES (UENR),  
SUNYANI-B/A**

**AS REVIEWED UNDER ARTICLE 66 BY  
THE CONSTITUTIONAL REVIEW  
COMMITTEE, 2015/2016**



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**NOTE:**

In the wake of myriads of controversies over constitutional lapses and inadequacies which spurred a concomitant review of the entire constitution of the SRC to address all the shortfalls and to compile a more effective and well-structured constitution to strengthen all the institutions in our students' governance system;

In this constitution, new articles and accompanying provisions have been introduced which hitherto were non-existent. Noticeable are the enforcement and defence of this constitution, the reframing of the preamble to reflect the motto of the University (Knowledge, Integrity, Impact), Membership, Establishment and Composition of all the working and other bodies under the SRC, the restructuring of the Parliamentary Council for equitable representation, the restructuring of the Executive and Judicial Councils, Transitional provisions, Indemnity, Oath of Office under the Schedules, et cetera all of which have been categorized in respective chapters for easy navigation through the constitution.

The Constitutional Review Committee to the best of its knowledge has attempted to correct all obvious typographical and grammatical errors in some provisions to reflect the sacred intention of the framers. In very few provisions where the original intention could not be discerned, the original provisions have been left in its virgin state to preserve the original intention of the framers.

As our SRC does not exist in isolation, the Committee considered the various SRC constitutions of sister Universities vis à vis the established conventions in our students' governance as basis to carve out this well-grounded document.

However, the Judicial Council has been empowered to make rulings and interpretations in the unlikely event of any omission in this Constitution.

I hope this Constitution is able to serve its intended purpose(s).

Sincerely,

.....  
ANDAH OKAIN KOJO  
ENVIRONMENTAL ENGINEERING, LEVEL 300  
CHAIRMAN, CONSTITUTIONAL REVIEW COMMITTEE (2015/2016)

## **DEFINITION OF TERMS**

Unless the context indicates otherwise, the following terms and definitions shall apply to this Constitution:

- a. “The University” means University of Energy and Natural Resources;
- b. “President” means the SRC President;
- c. “Speaker” means the Speaker of the Parliamentary Council;
- d. The masculine pronoun “he” refers equally to female persons;
- e. Words in the singular include the plural and the vice – versa;
- f. “Status Papillary” means all students in good standing of the University of Energy and Natural Resources;
- h. “LNUGS” means the Local NUGS;
- i. “under” is in terms of hierarchy or structure of the SRC;
- j. “Officer” is referred to any member of the SRC holding a leadership role or serving under the SRC;
- j. “Consultation” means advisory opinion.

## **SRC PROPERTY**

All property, movable and immovable of every description now or hereafter belonging to the SRC shall remain and be vested in the SRC, and all Trusts and Instruments of similar legal effect, for or executed or to be executed by the SRC in accordance with the provisions of this Constitution shall inure to the benefit of the SRC.

## **PREAMBLE**

**IN THE NAME OF THE ALMIGHTY GOD,**

**IN** recognition and pursuit of **KNOWLEDGE**, in the spirit of **INTEGRITY** to **IMPACT** our society,

**RESOLVED** to promote and foster chosen bonds of solidarity, friendship, and fraternity amongst sister institutions and mindful of the fact that no community, society or an institution exist without laws and leadership to safeguard the interest and basic rights of its members. Desirous to establish a well-informed and accountable student for this era, and to enrich our heritage and protect the exquisite principle of probity, veracity, impartiality, dedication and scrupulosity.

**IN SOLEMN** declaration and affirmation of our faith and trust in the collective will of the people; we the students of University of Energy and Natural Resources (UENR), do hereby enact, adopt and establish for ourselves this constitution on this 18<sup>th</sup> day of February, 2014 as the basic Laws for the governance of the student society, subject to the general University Rules and Regulations, and the General Laws of the Republic of Ghana.

## **CHAPTER ONE THE CONSTITUTION**

### **ARTICLE 1**

#### **NAME**

The legitimate representative body of the students of University of Energy and Natural Resources shall be known and called the “Students’ Representative Council” (hereinafter called the SRC).

### **ARTICLE 2**

#### **SUPREMACY OF THE CONSTITUTION**

- (1) This constitution shall be the supreme law of the entire student body of the University of Energy and Natural Resources and shall supersede all other constitutions of student bodies in this University.
- (2) Any act or enactment of a student club or society in this University that is inconsistent with any provisions of this constitution shall to the extent of that inconsistency be rendered null and void.
- (3) In the event of an inconsistency, the provisions of this constitution shall take precedence over any provision to the contrary in any constitution of any Hall of residence or club, society, religious organizations or any other group of students’ constitution to the extent of the inconsistency.

## **ARTICLE 3**

### **ENFORCEMENT OF THE CONSTITUTION**

- (1) Any student who alleges that:
  - (a) an act or omission of any person or group of persons; or
  - (b) a Constitution, decision or resolution of anybody, organization, club, union, society, group or association in the University; is in contravention with a provision of this Constitution, may apply to the Judicial Council for a declaration to that effect.
- (2) The Judicial Council shall for the purposes of such declaration under clause (1)(b) of this article, make such orders and give such directions as it may consider appropriate for giving effect, or enabling effect to be given to the declaration so made.
- (3) Any person or group of persons to whom an order or direction is addressed under clause (2) of this article by the Judicial Council shall duly comply and carry out the terms of the order or direction.
- (4) Failure to obey or carry out the terms of an order or direction made or given under clause (2) of this article within three (3) working days constitute a violation of this Constitution and contempt of the Judicial Council, and shall in the case of an SRC Officer under this Constitution be a ground for removal from office or in the case of a person or group of persons not being SRC officers under this Constitution, become ineligible for election to any executive office or appointment under this Constitution or any applicable sanction as the judicial council may deem appropriate.

## **ARTICLE 4**

### **DEFENCE OF THE CONSTITUTION**

- (1) All students of the University shall at all times have the right and obligation to uphold, protect and defend this Constitution, in particular to resist any person or group of persons seeking to commit any act that contravenes the prosperity of this Constitution.

## **CHAPTER TWO THE SRC**

### **ARTICLE 5**

#### **MEMBERSHIP**

- (1) Every Student, to wit any person in “*Status papillary*” enrolled in the University of Energy and Natural Resources shall be a member of the SRC.
  
- (2) All members of the SRC shall constitute the General Assembly.

### **ARTICLE 6**

#### **AIMS AND OBJECTIVES OF THE SRC**

- (1) The aims and objectives of the SRC shall be to:
  - (a) Serve as the mouth piece of the entire student body of this University.
  - (b) Advice on matters relating to the general welfare of students as well as being responsible for the planning and coordinating of major social, cultural, recreational and intellectual activities of the students in this University .
  - (c) Collaborate with the Sports Committee in the promotion of sports and games of this University.
  - (d) Co-operate with representative student bodies from other universities and Institutions of higher learning in the country and abroad in matters of mutual interest for the promotion of peace and unity.
  - (e) Foster the maintenance of the right academic atmosphere for the students of this University to pursue their studies.
  - (f) Formulate such rules and regulations which will promote the cordial relationship between students and/ or groups of students without discriminations on grounds of sex, creed/religion, ethnic origin, physical disability or course of study.
  - (g) Appoint sub-committees and ad-hoc committees to probe or manage the affairs of the student body.
  - (h) Work towards the maintenance of good and healthy staff-student relations based on mutual trust and respect.
  - (i) Promote cordial relations among all sections of the University and maintaining good relations with past students of this University.

**CHAPTER THREE  
THE WORKING BODIES**

**ARTICLE 7**

**ESTABLISHMENT**

- (1) There shall be established three (3) working bodies under the SRC which shall be the three (3) main governing bodies under the SRC and shall in the spirit of separation of powers work independently.

**COMPOSITION**

- (2) The three (3) working bodies under the SRC shall be composed of;
- (a) The Executive Council
  - (b) The Parliamentary Council; and
  - (c) The Judicial Council
- (3) The three working bodies provided for under clause (2) above shall be independent of each other and the arrangement shall in no way prescribe a line of authority.

**CHAPTER FOUR  
THE EXECUTIVE COUNCIL**

**ARTICLE 8**

**ESTABLISHMENT**

- (1) There shall be established under the SRC an Executive Council which shall perform such functions assigned to it under this constitution.

**COMPOSITION**

- (2) The Executive Council Shall be composed of;
- (a) An Executive Committee, consisting of:
    - I. The President
    - II. The Vice President
    - III. The General Secretary
    - IV. The Financial Secretary; and
    - V. The Women's Commissioner

- (b) The LNUGS President; and
- (c) The President of the Students' Bar.
- (d) Not less than three (3) and not more than five (5) Executive Officers (Cabinet Officers) who shall be heads of SRC standing committees and who shall be nominated by the President in consultation with members of the Executive Committee subject to the approval and appointment of the Parliamentary Council.

## **ARTICLE 9**

### **FUNCTIONS OF THE EXECUTIVE COUNCIL**

- (1) The Executive Council shall perform the following functions:
  - (a) The Council shall be the policy initiating body of the SRC.
  - (b) The Council shall ensure that the provisions under the aims and objectives of the SRC under Article (6) of this constitution are achieved.
  - (c) The Council shall meet periodically to discuss issues affecting the SRC and decide on policies that shall be in the interest of the General Students.
  - (d) Without prejudice to Article 7 Clause (1) of this constitution, the Council shall establish such structures that would co-ordinate the affairs of the various working bodies set-out under Article 7 Clause (2) of this constitution.
  - (e) A quorum of two-thirds (2/3) plus one (1) of members of the Executive Committee shall be present before the meeting starts.
  - (f) Maintain and exercise strict compliance to all the provisions of this constitution.

## **ARTICLE 10**

### **FUNCTIONS OF THE MEMBERS OF THE EXECUTIVE COMMITTEE**

#### **(1) THE PRESIDENT**

- (a) There shall be a President who shall be the Chief Spokesperson of all students in all matters coming under his jurisdiction in this University and shall perform the following functions:
  - i) He shall take precedence over all other persons under the SRC and in descending order, the Vice President, the Speaker of Parliamentary Council, and the Chief Justice.
  - ii) He shall preside over meetings of the general student's body (General Assembly), and the Executive Council.
  - iii) He shall in consultation with the other Executive Committee nominate, unless otherwise stated in this constitution, Chairperson(s) or other members of the SRC Commissions and Committees, unless otherwise stated in this constitution.
  - iv) He shall summon emergency meetings as and when the need arises.
  - v) His authority shall extend to the execution of and adherence to all provisions concerning the aims and objectives of the SRC.
  - vi) He shall be the commander-in-chief of the University Cadet Corps.
  - vii) He shall be a signatory to the SRC accounts.

- viii) He shall by virtue of his office represent the entire student body at the University Council or he may appoint representative from the SRC to represent same.
  - ix) He shall, while in office, communicate to the Speaker of the Parliamentary Council his intention to travel outside the country in writing
  - x) He shall in consultation with the Executive Council deliver an address on the state of affairs of the SRC;
    - 1) To the General Assembly at the third week of the beginning of every semester.
    - 2) To the Parliamentary Council within two (2) weeks before handing over to the incoming SRC administration where the General Assembly shall have the right to attend and observe.
- (b) Before assuming office, the President shall take and subscribe before the general student body at a public gathering (handing over ceremony), the Presidential Oath set out in Schedule 2(a) of this Constitution.

## **(2) THE VICE PRESIDENT**

- (a) There shall be a Vice President of the SRC who shall perform such functions as may be assigned to him by this Constitution or the President and shall include;
- i) In the absence of the President or his inability to act, his duties as stated in Article 10 (1) shall devolve upon the Vice-President.
  - ii) He shall have oversight responsibilities between the Halls of Residence and the Executive Council.
  - iii) He shall be in charge of the general supervision of student's activities by coordinating the works of the SRC Committees, except independent Commissions and Committees.
  - iv) He shall act as an ex-officio member of all committees of the SRC, with the exception of independent Commissions and Committees.
  - v) He shall perform such other functions as may be assigned to him by the President or by this Constitution.
  - vi) He shall chair the Students' Academic Board and may represent the SRC on the University Academic Board.
- (b) Before assuming office, the Vice President shall take and subscribe before the general student body at a public gathering (handing over ceremony), the Presidential Oath set out in Schedule 2(a) of this Constitution.

## **(3) THE GENERAL SECRETARY**

- (a) There shall be a General Secretary who shall be the head of administration of the SRC Secretariat, and Secretary to the Executive Council and Executive Committee;
- (b) The General Secretary shall perform duties and function, which shall include;
- i) He shall under the direction of the President, summon Executive Committee, Council and any general meeting stating the agenda.

- ii) He shall read and keep minutes of all Executive Council meetings and take note of all General Assembly meetings (fora).
  - iii) He shall in consultation with the Executive Council handle all general correspondence.
  - iv) He shall be responsible for the day-to-day running of the SRC office and shall have custody of all the documents of the SRC.
  - v) He shall deputize for the Financial Secretary in his absence.
  - vi) He shall within five days after every meeting with the Executive Council, SRC and the General Assembly, submit to the Public Relations Officer (PRO) of the SRC to publish on all notice boards in the Halls of Residence and on all Notice Boards of the University the true and accurate outcome of such meetings.
- (c) The General Secretary before the assumption of office shall take and subscribe before the general student body at a public gathering (handing over ceremony), the Oath of Office set out in Schedule 2(b) of this Constitution.

#### **(4) FINANCIAL SECRETARY**

- (a) There shall be a Financial Secretary who shall perform duties and functions, which shall include:
- i) He shall have custody of all SRC cheques and cashbooks, and shall deposit all monies in the SRC's bank accounts within seventy-two (72) working hours upon receipt of such monies.
  - ii) He shall have responsibility of all financial accounts and keep true records of all financial transactions and assets of the SRC.
  - iii) He shall present to the Parliamentary Council the audited financial statement of accounts and Bank statement of the SRC before the end of every semester.
  - iv) He shall keep an imprest as shall be decided upon by the Parliamentary Council at the beginning of every semester.
  - v) He shall receive financial estimates, Budgets and expenditure from various Commissions, Committees, Bodies or individuals under the SRC and forward same to the Parliamentary Council for approval or disapproval.
  - vi) He shall present all receipts; preferably VAT receipts and other generally approved receipts to be scrutinized during auditing.
  - vii) He shall paste audited Statement of Accounts three (3) weeks before the end of every semester and Bank Statement(s) on a monthly basis during each semester on all notice boards.
  - viii) He shall be part of the signatories to the SRC's accounts together with the President, the Dean of Students and the head of the Finance Directorate of the University.
  - ix) He shall be the chairperson of the financial committee of the SRC.

- (b) The Financial Secretary before the assumption of office shall take and subscribe before the general student body at a public gathering (handing over ceremony), the Oath of Office set out in Schedule 2(b) of this Constitution.

## **CHAPTER FIVE THE PARLIAMENTARY COUNCIL**

### **ARTICLE 11**

#### **ESTABLISHMENT**

- (1) There shall be established a Parliamentary Council under the SRC which shall be the legislative arm of the SRC government and which shall perform duties assigned to it under this constitution.

#### **COMPOSITION**

- (2) The Parliamentary Council shall be composed of;
- (a) The Speaker who shall be appointed in accordance with this constitution.
  - (b) The First (1<sup>st</sup>) and Second (2<sup>nd</sup>) Deputy Speakers who shall be appointed in accordance with this constitution.
  - (c) The Clerks (3 Clerks) who shall be appointed in accordance with this constitution.
  - (d) Members which shall include;
    - i) An elected representative from each non-residential constituency
    - ii) An elected representative of GRASAG
    - iii) An elected representative from each program of study
    - iv) An elected representative of the International Students Association (I.S.A); and
    - v) An elected representative of each Halls of Residence.

#### **FUNCTIONS OF THE PARLIAMENTARY COUNCIL**

- (3) The Parliamentary Council shall perform the following functions;
- (a) The Council shall pass bills into laws and also amend laws.
  - (b) The Council shall vet and approve nominees for positions or otherwise under the SRC.
  - (c) The Council shall receive, discuss and approve or otherwise all budgets of Councils, Commissions, Committees, Bodies or individuals under SRC.
  - (d) The Council shall debate issues concerning the interest of students and may pass resolutions on them.
  - (e) The Council shall decide on allowances and emoluments for all officers of the various Councils, Commissions, Committees and Boards under the SRC.
  - (f) The Council shall as and when the need arises invite any member of the SRC to explain issues pertaining to the general interest of students.

- (g) The Council shall receive, hear and decide on all impeachment proceedings against any SRC officer under this Constitution.
- (h) The Council shall have the authority to inquire into the activities and administration of executive officers as Parliament may determine by summoning such officers before Parliamentary Council or any Parliamentary Committee.

## **ARTICLE 12**

### **(1) THE SPEAKER**

- (a) The Speaker shall be the head of the Parliamentary Council and shall preside over all Parliamentary sittings.
- (b) A candidate for the position of Speaker of Parliament shall be nominated by the President pending the approval of the Parliamentary Council on the first sitting of the house. Such a person shall be a student in at least his 3rd year at the time of assumption of office.
- (c) Only students who are eligible to contest any SRC election shall be nominated for the office of the Speaker of Parliament.
- (d) Voting to elect the Speaker of Parliament shall be done by only Parliamentarians and shall be by secret voting.
- (e) A candidate elected to the office of Speaker of Parliament shall have a one-year term of office.
- (f) No person shall be elected Speaker of Parliament unless he qualifies to contest in any SRC elections.
- (g) The Speaker of Parliament shall have no voting rights during voting in Parliament.
- (h) A Member of Parliament who is elected to the high office of Speaker of Parliament shall relinquish his seat as member of the house. A new member of parliament shall be chosen from the particular constituency/department which the member elected as speaker represents to fill the vacancy created. Such exercise shall be done with due correspondence with the members of that constituency.
- (i) The Speaker of Parliament shall be sworn in as President of the SRC in the absence of the President and Vice President. The presidential powers of the speaker shall expire upon the arrival of the President or Vice President.
- (j) The Speaker of Parliament shall summon all members to regular and emergency parliamentary sittings.
- (k) The Speaker, before carrying out his duties shall take and subscribe before the house, the Speaker's oath set out in schedule 2 (e) of this Constitution.
- (l) The Speaker shall be removed from office, but not limited to, by a vote of no confidence with a majority of not less than two-thirds of the membership of the house. In the event that the Speaker of Parliament is removed from office, no business shall be carried out in the house other than the election of a new Speaker. The first deputy speaker shall preside over the house to elect a new speaker.
- (m) The seat of the speaker shall be declared vacant upon the resignation or removal from office of the speaker or becomes an Executive officer under the Executive Council or remove from office by a resolution bill of Parliamentary

Council. A copy of a letter or notice declaring the vacancy of the office shall be sent by the second deputy speaker to the Electoral Commissioner within 24 hours of the vacancy. The Electoral Commission shall organise within the same period to elect a new Speaker of Parliament.

- (n) The Speaker shall be sworn in by the outgoing Chief Justice on the first day of Parliamentary Council sitting after dissolution of Parliament before any business of Parliament is conducted.

## **(2) THE DEPUTY SPEAKERS**

- (a) There shall be, elected on its first meeting two Deputy Speakers of the house who shall act in the stead of the speaker in his absence.
- (b) There shall be a first Deputy Speaker who shall also be chairman of the Parliamentary vetting committee.
- (c) The second Deputy Speaker shall preside over meeting of the house in the absence of the Speaker and first Deputy Speaker.
- (d) Only members of parliament shall be eligible to be voted to the office of a deputy speaker of parliament.
- (e) For the purpose of convenience, a member shall not be elected as a first Deputy Speaker of Parliament unless he is a student in the third year at the time of assumption of office.
- (f) For the purpose of convenience, a member shall not be elected as a second Deputy Speaker of Parliament unless he is a student in level two hundred (200) at the time of contesting. A simple majority shall be required to declare a winner in such elections.
- (g) A Deputy Speaker of Parliament whilst presiding over house as speaker shall waive his voting right.
- (h) The Deputy Speakers, before carrying out their duties shall take and subscribe before the house the Speaker's oath set out in schedule 2 (e) of this Constitution.

## **(3) THE CLERKS**

- (a) There shall be a Chief Clerk of parliament who shall be the secretary to the house.
- (b) A person for the position of a Chief Clerk of parliament shall be nominated by the members of Parliament.
- (c) Parliament shall vet and approve any person nominated for the position as Chief Clerk of parliament.
- (d) The Chief Clerk shall have not more than two (2) deputies who shall be appointed by the members of parliament to aid him in executing his mandate.
- (e) The clerks of parliament shall not take part in any parliamentary exercise except carrying their duties as secretaries to the house.
- (f) The clerks of parliament shall collate and count the results of secret ballots cast in the house and give results to the speaker for declaration.
- (g) No person(s) shall be qualified to be nominated as clerk(s) of parliament if he is in level 300 at the time he will be carrying out his duties as a clerk and shall also not be a member of parliament.

- (h) Any of the clerks shall before the commencement of every parliamentary sitting read to the house the minutes of the previous sitting.
- (i) The clerks shall be in charge of posting all parliamentary notices, distributing letters, unless stated otherwise in tis constitution, and setting up the venue for a parliamentary sitting.
- (j) The Chief Clerk of parliament and his deputies shall have a one-year term of office which shall be two weeks after the inauguration of a new parliamentary session.
- (k) The clerks of parliament shall have conditions of office equal to that of a head of SRC Committees.

## **ARTICLE 13**

### **(1) TENURE OF OFFICE FOR MEMBERS**

- (a) All members shall have a one-year term of office and are eligible to seek for re-election in the constituency which they represent.
- (b) A member of parliament shall vacate his seat upon his resignation, death, withdrawal from the University, vote of no confidence cast on him by his constituents and deferral of an academic year.
- (c) No person shall qualify to be a member of parliament unless available on campus throughout his tenure of office.
- (d) He shall not be on industrial attachment outside the region of the University during his tenure of office.
- (e) No person shall qualify to be a member of parliament unless he has been duly elected by members of his constituency.

### **(2) SELECT COMMITTEES**

- (a) Parliament shall have the right to establish select committees to deal with specific businesses of the house.
- (b) Parliament shall have standing committees such as the
  - i) Vetting Committee,
  - ii) Budget Committee,
  - iii) Committee on Residence and Welfare
  - iv) Academic Committee,
  - v) Privileges Committee and any other Committee set up by the house.
- (c) Every Member of Parliament shall belong to at least one of the parliamentary select committees.
- (d) A select committee shall have not more than seven members.
- (e) The select Committees shall be charged with such functions including but not limited to, inquiry into the activities and administration of Executive officers and Councils, Commissions, Committees and Boards as Parliamentary Council may determine and such inquiry may extend to proposals for resolution on bills.
- (f) Every select committee shall elect from among members one to chair the committee on their first sitting who shall coordinate meetings and report activities directly to the Speaker.

- (g) A select committee shall present the report on a bill it is studying to parliament for a decision to be made to it.

## **ARTICLE 14**

### **(1) INAUGRATION AND DISSOLUTION**

- (a) A particular parliamentary session shall expire two weeks after the SRC general elections.
- (b) An expiring parliamentary session shall be dissolved by the out-going Speaker at a ceremony in parliament where the President shall present his last state of address. Such ceremony shall be organized a week before the swearing in of a new SRC President together with elected officers.
- (c) A new parliament shall be inaugurated before the swearing in of a new SRC President. The outgoing Chief Justice shall chair the new parliament to oversee the election of a new speaker. The speaker elected shall take and subscribe to the oath of allegiance and the speaker's oath administered by the Chief Justice or a justice of the supreme court of the SRC in the absence or vacancy of a Chief Justice. The new speaker shall then adjourn the house to a date which shall be the swearing-in ceremony of the newly elected officers of the SRC.

### **(2) PARLIAMENTARY MEETINGS AND PROCEDURES**

- (a) Parliament shall meet possibly every Friday to carry out its business. In the event that Parliament is unable to meet, a notice shall be made to that effect at least within forty-eight (48) hours to the meeting.
- (b) The Speaker shall have the right to summon members to an emergency meeting.
- (c) All members of the Parliamentary Council shall, before taking his seat in Parliamentary Council, take and subscribe before the Speaker the oath of allegiance and oath of a member of the Parliamentary Council set out in Schedule 2(f) of this Constitution.
- (d) A member of parliamentary council may, before taking the oath referred to in clause (c) above of this article, take part in the election of the Speaker of Parliament.
- (e) A member who wishes to make a statement before the house shall submit a copy of the statement in writing to the clerk who shall include that into the agenda of that particular meeting. Such statements shall be submitted to the office of the clerk in not less than 24 hours to the meeting. The clerk shall have no right to divulge the content of the statement to any person or edit same but shall be required to serve a copy of the statement to the speaker and members on the day of delivery.
- (f) A quorum forming number of not less than two-thirds, excluding the Speaker, shall be required to start any parliamentary sitting.
- (g) Any member who is absent at any parliamentary sitting on at least three consecutive occasions without due permission on legitimate grounds from the Speaker shall have his seat declared vacant.
- (h) Parliament shall have standing orders of the house to ensure order during sittings. Members who break the standing orders of the house shall be sanctioned accordingly by the Speaker.

- (i) A member who leaves a sitting before its closure without permission of the speaker shall be marked absent for the day's sitting and shall not be entitled to the day's sitting allowance.
- (j) All members of the SRC shall have the right to attend and observe parliamentary sittings.

### **(3) STANDING ORDERS OF PARLIAMENT**

- (a) Subject to the provisions of this constitution, Parliament may, by standing orders, regulate its own procedures.
- (b) Parliament may act notwithstanding a vacancy in its membership, including a vacancy not filled when Parliamentary Council first meets after dissolution of Parliamentary; and the presence or participation of a person not entitled to be present shall not invalidate these proceedings.

### **(4) CONTEMPT OF PARLIAMENT**

- (a) An act or omission which obstructs or impedes Parliamentary Council in the performance of its functions or which obstruct or impedes an officer of Parliamentary Council in the discharge of his duties or affronts the dignity of Parliamentary Council or which tends either directly or indirectly to produce that results, is contempt of Parliamentary Council.
- (b) A person found guilty by the Judicial Committee of contempt of Parliamentary Council shall, in the case of an executive officer, constitute a ground for suspension from office and in the case of any other person, constitute disqualification from contesting elections under the SRC.

**CHAPTER SIX**  
**THE JUDICIAL COUNCIL**

**ARTICLE 15**

**ESTABLISHMENT**

- (1) There shall be established a Judicial Council under the SRC in whom the Judicial powers of all bodies under the SRC shall be vested and shall be exercised by the appropriate Judicial Committees under the SRC in accordance with the provisions of this Constitution and neither the President nor the Parliamentary Council under the SRC shall be clothed with final judicial power.
- (2) The Judicial Council shall be an independent body under the SRC and shall be subject only to the provisions of this Constitution, 1992 constitution of the Republic of Ghana, the establishing ACT, Statutes and general rules and regulations of the University.
- (3) The Judicial Council shall be the only judicial body of the SRC. No person, body or organization shall have the right to establish a judicial system without due permission of the Judicial Council and which such permission the Judicial Council shall grant upon a formal application written to the Judicial Council.

**COMPOSITION**

- (4) The Judicial Council shall be composed of;
  - (a) The Chief Justice
  - (b) A Justice of the Supreme Court of the SRC
  - (c) A Judge each from the Departmental courts
  - (d) The Judicial Council Secretary
  - (e) A Judge each from the residential hall courts
  - (f) A representative from the Students' Bar Association; and
  - (g) A representative in high ranking from the University Cadet Corps.

**ARTICLE 16**

**(1) INDEPENDENCE OF THE COUNCIL**

- (a) In the performance of its function, the Council shall be subject to this Constitution, the Rules and Regulations of this University and the Constitution of Ghana only, and shall not be subject to control or direction of any person or authority.
- (b) Neither the Parliamentary Council nor the Executive Council nor any other person shall interfere with the Judicial Council in the exercise of its functions and all students shall accord the Council with the highest respect.
- (c) Except where the Council finds it advisable to dissent, all sittings of the Council shall be in public, and unless specifically provided in this Constitution, a simple majority shall determine the decision of a properly constituted sitting of the Council.

- (d) A Member of the Council shall not be personally liable to any action or suit or for any act or omission by the council in the exercise of its judicial power unless it is proven PRIMA FACIE that the said member exercised judicial power without recourse to the general interest of the entire student body.
- (e) In proven cases of misdemeanour on the part of a member or the whole Council, the General Assembly shall recommend to the Dean of Student/ Registrar for disciplinary action.
- (f) The Council shall be wholly accountable to the student body, and can only be dissolved upon approval by two-third ( $\frac{2}{3}$ ) majority of the General Assembly during an extraordinary meeting called purposely for that purpose.

## **(2) FUNCTIONS OF THE JUDICIAL COUNCIL**

- (a) The Judicial Council shall be responsible for formulating rules of procedure for the Courts
- (b) The Judicial Council shall organise workshops aimed at training Judges of the various Courts of the Supreme Court, School Courts, and Departmental Courts and residential Courts.
- (c) The Council shall have the power to create sub-committees to deal with specific issues and issue directions for the purposes of securing or enforcing the powers conferred on it under this constitution.
- (d) Notwithstanding any provision to the contrary, the judicial Council shall where necessary recommend decisions to the appropriate University Authority for consideration and implementation.

## **ARTICLE 17**

### **(1) THE CHIEF JUSTICE**

- (a) The Chief Justice shall be the Head/Chairperson of the Judicial Council.
- (b) He shall serve as Chief Justice after his appointment until his graduation from the University.
- (c) The Chief Justice shall act as President of the SRC in the absence of the President, Vice President and Speaker of Parliament
- (d) The Chief Justice shall preside over all matters brought before the Supreme Court of the SRC or shall empanel judges to do so.
- (e) The Chief Justice shall be appointed by the President in consultation with the Executive Council and Judicial Council and shall be vetted and approved by the Parliamentary Council.
- (f) No person shall be qualified to be appointed as a Chief Justice unless he is a Supreme Court judge of the SRC, a person of proven integrity and of good conduct, and is a registered student of the University for the particular semester of appointment.
- (g) The Chief Justice shall administer all oaths of office as enshrined in the constitution and shall see to the smooth transition of an outgoing SRC administration to an incoming SRC administration.
- (h) The most senior Supreme Court judge of the SRC shall act in the absence substantive Chief Justice.

- (i) The Chief Justice shall not be removed from office unless his term of office expires, he resigns, impeached, withdrawn from the University, violates section (f) under this Article or dies.
- (j) Any person applying for the removal of the Chief Justice shall write the reasons for his claim to the President and copies sent to the Judicial Council and Executive Council. The President shall set up a committee headed by a Supreme Court judge of the SRC and four (4) other members who shall not be members of the Executive Council or Parliamentary Council. The committee shall inquire into the petition and make recommendations to the President who shall implement the recommendations of the committee.

## **ARTICLE 18**

### **(1) JURISDICTION OF THE SUPREME COURT**

#### **(a) GENERAL JURISDICTION**

- (a) The Supreme Court shall be the final committee of appeal and shall have such appellate and other jurisdiction as may be conferred on it by this Constitution.
- (b) The Supreme Court shall not be bound to follow the decisions of any other Courts.
- (c) The Supreme Court may while treating its previous decisions as normally binding, depart from a previous decision when it appears to it right to do so; and all other lower adjudicatory bodies shall be bound to follow the decision of the Court on questions of law.

#### **(2) ORIGINAL JURISDICTION**

The Supreme Court shall have original jurisdiction in -

- (a) All matters relating to the enforcement and interpretation of this Constitution.
- (b) All matters arising as to whether a resolution made by Parliamentary Council is in excess of the powers conferred on Parliamentary Council or any other authority.
- (2) Where an issue that relates to a matter or question referred to in clause 1 of this article arises in any proceedings in a lower adjudicatory body that body shall stay the proceedings and refer the question of law involved to the judicial committee for determination; and the adjudicatory body in which the question arose shall act in respect of same in accordance with the decision of the Supreme Court.

#### **(3) APPELLATE JURISDICTION**

- (1) The Supreme Court shall have appellate jurisdiction in every issue relating to resolving conflicts between students or group of students.
- (2) The Supreme Court shall have appellate jurisdiction over all electoral disputes lodged with the electoral commissioner.

#### (4) SUPERVISORY JURISDICTION

The Supreme Court shall have supervisory jurisdiction over all lower adjudicatory bodies under the SRC and may, in the exercise of that supervisory jurisdiction, issue orders and directions for the purpose of enforcing or securing the enforcement of its supervisory power.

#### (5) REVIEW JURISDICTION

(1) The Supreme Court may review any decision made or given by it on such grounds and subject to such conditions as may be prescribed by the Petitioner's Code.

(2) The Supreme Court when reviewing its decision under this article shall be constituted by not less than seven judges.

#### (6) SOLE ADJUDICATORY POWER

(1) Notwithstanding any provision in this chapter, the Chief Justice in extreme and exigent circumstances may sit as a sole adjudicator.

### ARTICLE 19

#### COURTS OF ADJUDICATION

(1) The SRC Judicial Council shall have such courts as;

- (a) The Supreme Court or the SRC Court
- (b) The School Courts;
- (c) Departmental Court; and
- (d) The Residential hall courts

(2) SPECIFIC JURISDICTION OF THE SUPREME COURT

(a) The Supreme Court shall be the highest court and final court of appeal of the SRC.

(b) The Supreme Court shall have original jurisdiction over all matters concerning the SRC.

(c) The Supreme Court shall be the only court mandated to make rulings on issues concerning the interpretation of the constitution of the SRC.

(d) The Supreme Court shall be mandated to sit and adjudicate on election petitions at all elections organized under the SRC. All such petitions may be addressed within seventy- hours (72) of receipt.

(e) The Supreme Court shall have the power to prescribe any appropriate punishment having regards to the provisions of this constitution. The Executive Council and the Parliamentary Council of the SRC shall as the case may be, have the power to enforce any ruling of the Council with the approval of the University authorities.

(f) The Supreme Court shall be comprised of the Chief Justice and not more than eight other judges.

(g) Any person who is at the time of enactment of this constitution is a member of the Judicial Council qualifies as a Supreme Court judge.

- (h) The President in consultation with the Judicial Council shall nominate persons to be Justices of the Supreme Court of the SRC.
- (i) A person nominated by the President as a Supreme Court judge shall be vetted and approved or otherwise by Parliamentary Council.
- (j) A person approved by the Parliamentary Council as a Supreme Court judge shall take and subscribe before the President, the Judicial oath set out in schedule 2 (g) of this Constitution.
- (k) No person shall qualify to be appointed as a Justice of the Supreme Court of the SRC unless;
  - (a) He has served as a judge in any of the courts established under this constitution.
  - (b) He is a registered student lawyer with not less than two (2) years of experience.
  - (c) He is a full time student of the University of Energy and also a person of proven integrity and good conduct.
- (l) Justices of the Supreme Court shall serve on the bench until their graduation, death, removal from office, withdrawal from the University or resignation.

### (3) SPECIFIC JURISDICTION OF THE SCHOOL COURTS

- (a) The School Courts shall have original jurisdiction over all matters within the School.
- (b) The School Courts shall be composed of not more than three (5) judges. The presiding judge shall be appointed by the Chief Justice.
- (c) The School Courts shall have no appellate function or jurisdiction.

### (4) SPECIFIC JURISDICTION OF THE DEPARTMENTAL COURT

- (a) The Departmental court shall have original jurisdiction over all matters within the department.
- (b) The Departmental court shall be composed of not more than three (3) judges. The presiding judge shall be appointed by the Chief Justice.
- (c) The Departmental court shall have no appellate function or jurisdiction.

### (5) SPECIFIC JURISDICTION OF THE RESIDENTIAL COURT

- (a) The Residential court shall have original jurisdiction over all matters emanating from the halls of residence.
- (b) The Residential court shall be presided over by a judge appointed by the Chief Justice.
- (c) The Residential court shall have no appellate function or jurisdiction.

**CHAPTER SEVEN**  
**THE LOCAL NUGS SECRETARIAT**

**ARTICLE 20**

**ESTABLISHMENT**

- (1) There shall be established a Local NUGS Secretariat under the SRC headed by the Local NUGS President.

**COMPOSITION**

- (2) The Local NUGS Secretariat shall comprise of;
- (a) The Executive Committee
    - i) The Local NUGS President
    - ii) The General Secretary
    - iii) The Treasurer
    - iv) The Women's Commissioner
  - (b) The Executive Council which shall constitute the Executives Committee members and the appointees of the Local NUGS President in accordance with Article 11 Clause 3(b) of this constitution.
  - (c) The General Assembly (GA) which shall constitute all the NUGS Representatives from each Programme of study.

**ARTICLE 21**

**(1) FUNCTIONS**

The Local NUGS Secretariat shall perform the following functions;

- (a) The Executive Committee shall present periodic report to the SRC on the activities of the Secretariat. For the purpose of this provision, the committee shall present reports at the beginning and at the end of each semester.
- (b) The Secretariat in consultation with the SRC Executive Council shall be in charge of student's loan and shall to that extent work in the interest of students.
- (c) Liaise between the SRC and national secretariat of NUGS;
- (d) Be responsible for the dissemination of information to and from NUGS.
- (e) After each meeting of the NUGS Central Committee or Congress, the local NUGS shall submit a written report to the General Assembly (SRC) through the SRC Executive Committee and in consultation with the SRC P.R.O publish on all notice boards within seven (7) days after the meeting, or within fourteen (14) days after the beginning of the next semester in the event of the meeting taking place during the vacation.
- (f) The Secretariat may formulate such rules as shall be consistent of this constitution and the NUGS constitution to steer the affairs of the Secretariat.
- (g) Before assuming office, the local NUGS executives shall take and subscribe before the General student body at a public gathering (handing over ceremony), the Executives Officer's Oath set out in schedule 2(b) of this constitution.

- (h) With the exception of the Executive Committee and the Women's Commissioner all other positions to be contested under the Secretariat shall be done in accordance with the bye-laws of the Secretariat.

## **(2) REPRESENTATION**

- (a) The NUGS Secretariat and the SRC Executive Officers shall agree on the number of representatives to represent the SRC on activities outside the University such as NUGS Congress, USAG Congress etc.

## **(3) FINANCE**

- (a) The Secretariat shall obtain funding at a determined amount per student by the Parliamentary Council.
- (b) All students under the SRC shall pay NUGS dues every academic year as shall be approved from time to time by the University upon recommendation by the Secretariat.
- (c) The Secretariat shall operate an account where all monies of the Secretariat shall be deposited.
- (d) The disbursement of NUGS funds shall be limited to activities and functions of the Secretariat and administrative expenditure.
- (e) The signatories to the NUGS accounts shall be the local NUGS President and the Financial Secretary of NUGS and the University's finance officer or his deputy in his absence.
- (f) The Financial Secretary of NUGS shall present the semester budget of the Secretariat to the Budget and Finance Committee of Parliamentary Council of the SRC for discussion before presenting it to the whole Parliamentary Council for further deliberation and approval.
- (g) The Local NUGS President shall allocate any amount of money approved by Parliamentary Council to the Women's Commission for their activities and other administrative expenses.

## **CHAPTER EIGHT COMMISSIONS THE WOMEN'S COMMISSION**

### **ARTICLE 22**

#### **ESTABLISHMENT**

- (1) There shall be established under the SRC a Women's Commission of which every female student enrolled in the University shall be an automatic member and shall perform such duties assigned to it under this constitution.
- (a) The Women's Commissioner shall be elected in the manner specified in this constitution
- (b) All Women's Commissioners of the various Departmental Associations, Halls of Residence, Religious groups and Clubs and Societies shall be part of the commission.

## **THE CORE EXECUTIVES**

- (2) The Commission shall be run by the following core executives;
- (i) Women's Commissioner; who shall appoint-
  - (ii) The Deputy Women's Commissioner
  - (iii) The Secretary
  - (iv) The Organizer; and
  - (v) The Treasurer

## **ARTICLE 23**

### **(1) WOMEN'S COMMISSIONER**

- (a) The Women's Commissioner shall be the head of Commission and the chief spokesperson of all female students on campus.
- (b) The Women's Commissioner shall represent the Women in the Local NUGS Secretariat.
- (c) She shall make known to the Parliamentary Council any problem facing the female students on campus and their consequent solution.
- (d) She shall undertake any activities and functions as shall be determined by the SRC.
- (e) The post of Women's Commissioner shall be declared vacant upon the death, resignation, impeachment and deferral of an academic semester or withdrawal of the Women's Commissioner.
- (f) The Women's Commissioner before the assumption of office shall take and subscribe before the general student body at a public gathering (handing over ceremony), the Oath of Office set out in Schedule 2(b) of this Constitution.
- (g) The Deputy Women's Commissioner shall assume office as the Women's Commissioner in not more than 72 hours after the declaration of the post of Women's Commissioner as vacant.
  - i. The Deputy Women's Commissioner shall take and subscribe to the Oath of Office set out in Schedule 2(b) of this Constitution administered by the Chief Justice at a Parliamentary sitting called for that purpose.
  - ii. The Deputy Women's Commissioner upon assuming office as the substantive Women's Commissioner to complete the unexpired term of the former Commissioner shall appoint a new Deputy Commissioner in not more than 72 hours.
  - iii. The new Deputy Commissioner designate shall be vetted and approved or otherwise by the Parliamentary Council.

### **(2) DEPUTY COMMISSIONER**

- (a) The Deputy Commissioner shall act in the absence of the Commissioner.
- (b) She shall perform other duties assigned to her by the Commissioner and by this constitution.
- (c) The post of Deputy Commissioner shall be declared vacant on conditions stated in 36(1) (f) of this constitution.

- i) The commissioner shall appoint a new Deputy Commissioner in not more than 72 hours after the declaration of the vacancy of the past.
- ii) Parliament shall vet and approve or otherwise the person designated for the position of Deputy Commissioner.

### **FUNCTIONS OF THE COMMISSION**

(3) The Commission shall perform the following functions:

- (a) Promote the interest and rights of all female students on campus.
- (b) Encourage active participation of female students in leadership positions and inculcate in the female students a sense of inclusion, solidarity and active participation in activities on campus.
- (c) Aiding female students in realizing themselves as an important resource so as to contribute to the advancement of society.
- (d) Create a link between female students on campus and women's group with the aim of sharing ideas and strategies on related issues.
- (e) Perform any other function assigned to it by the SRC.

### **FUNDING**

(4) The Commission shall be funded through the following means

- (a) The Commission shall receive 10 percent and 5 percent of the SRC and Local NUGS dues respectively as funding for every academic year.
- (b) The Treasurer shall submit to Parliament a budget statement of the Commission every semester.
- (c) The Commission shall also receive sponsorship from other organizations recognized by the laws of Ghana
- (d) The Commission shall have the right to create other forms of funding which shall be subject to parliamentary approval.

### **THE ELECTORAL COMMISSION**

#### **ARTICLE 24**

#### **ESTABLISHMENT**

- (1) There shall be established an independent Electoral Commission and shall be subject to no external authority in the exercise and execution of its functions under this constitution.

#### **COMPOSITION**

- (2) The Commission shall be composed of:
  - (c) A Chairman/Chairperson
  - (d) Three (3) Deputy Chairpersons
  - (e) A legal counsel registered with the Students' Bar; and
  - (f) Representative from each school in the University.

## **ARTICLE 25**

### **(1) INDEPENDENCE OF THE COMMISSION**

- (k) The Electoral Commission shall be independent in the performance of its duties as stipulated in this constitution.
- (l) The Commission and its Commissioner shall not be subject to any external authority from the Executive, Parliamentary or Judicial Council in the performance of its duties.

### **(2) FUNCTIONS OF COMMISSION**

- (a) The Commission shall be responsible for conducting all SRC elections through secret ballot.
- (b) The Commission shall compile a voters' register for all elections under its supervision and furnish all candidates in the election with a copy.
- (c) The Commission shall make electoral rules and regulations which shall be approved by parliament for the smooth running of all elections under its supervision. Such rules shall be binding in subsequent elections unless amended.
- (d) Fix dates for the conduct of all SRC general elections and shall duly notify all students through the public notice boards.
- (e) The Commission shall carve out/demarcate non-residential constituencies in which each of such non-residential constituencies shall have not less than three-hundred (300) students.
- (f) The Commission shall supervise all other elections organized by recognized bodies on campus.

## **ARTICLE 26**

### **(1) THE CHAIRPERSON, DEPUTIES AND MEMBERS**

- (a) The Chairperson of the Commission shall be appointed by the President in consultation with the Executive Council.
- (b) The Parliamentary Council shall vet and approve any person appointed for the post of Electoral Commissioner.
- (c) No person shall be qualified to be appointed as Electoral Commissioner unless:
  - i) He is a student eligible to contest in any SRC position.
  - ii) He is a student of high moral calibre and integrity.
- (d) A person appointed as Commissioner shall while in office as Commissioner not hold any other office under the SRC
- (e) An Electoral Commission Chairperson shall serve until completion of this University.
- (f) A Deputy Chairperson of the Electoral Commission shall hold on to his position until his resignation, graduation or removal.
- (g) A Deputy Chairperson of the Commission shall whilst in office not hold any other position under the SRC.
- (h) Notwithstanding (f) supra, a Deputy Chairperson shall be eligible to be promoted onto the high office of the substantive Chairperson.

- (i) In the event that there is a vacancy at the electoral commission, the President, acting on the advice of the Executive Council shall nominate a person to fill the vacancy. Parliament shall vet and approve or disapprove the nominee.
- (j) In the event that the position of the Chairperson is vacant, a new Chairperson shall be appointed from within the members of the Commission or a person who is:
  - i) Of high moral standing, proven integrity and eligible to contest in any SRC election shall be appointed. Such a person shall be a former active Chairperson or member of a departmental or any other electoral body of a recognized organization on campus.
- (m) The other members of the Commission shall be electoral commissioners of the various departmental associations.
- (n) No student shall be qualified to be appointed as legal counsel for the commission unless he is a registered member of the Students' Bar Association.

## **(2) CONDITIONS OF SERVICE**

- (a) The Electoral Commissioner shall be entitled to terms and conditions of service same as a Deputy Speaker of Parliament.
- (b) The Deputy Commissioners shall have terms and conditions of service same as members of Parliament.
- (c) The other members of the Commission shall have terms and conditions same as members of SRC Committees.
- (d) Any other person employed by the Commission to aid it in carrying out its duties shall enjoy terms and conditions as Parliament may determine.

## **ARTICLE 27**

### **ELECTIONS**

- (1) All the SRC elections shall be held from the 7th to 12th week after the beginning of the second semester in an academic year.
- (2) All clubs and societies' elections shall be held from the 7th to the 8th week in the second semester of an academic year.
- (3) All departmental elections shall be held from the 8th to the 10th week after the beginning of the second semester in an academic year.
- (4) The SRC general elections shall be held within the 10th and 12th week after the beginning of the second semester. Official handing over ceremony shall be held within this same period.
- (5) The general elections of the SRC shall be held to elect the President, General Secretary, Financial Secretary, the Local NUGS President, the Local NUGS Secretary, the Local NUGS Treasurer and the Women's Commissioner.
- (6) The Vice President shall be designated by the candidate for the office of the President before the elections and shall be deemed elected if the candidate for the Presidency wins in the elections so held.
- (7) Only the female students of this University shall be eligible to vote in a special election which shall be held concurrently with the general elections to elect a Women's Commissioner.

## ARTICLE 28

### NOMINATION

- (1) The Electoral Commission shall open nominations for all persons aspiring to contest in the SRC general elections from the 7th week to the 8th week after the beginning of the second semester.
- (2) All aspirants in an SRC general election shall file their nominations duly accompanied with their CVs and two passport sized photos.
- (3) All nomination forms shall be obtained from the Electoral Commission.
- (4) A completed nomination form by aspirants shall be returned to the Electoral Commission within the period fixed by the Commission.
- (5) A person shall be considered a candidate only after he has been put up by the Electoral Commission.

## ARTICLE 29

### SCREENING/VETTING

- (1) The Electoral Commission shall form a Seven Member Screening/Vetting Committee which shall vet and recommend suitable candidates to the Electoral Commission.
- (2) The Screening/Vetting Committee shall be independent in its operations and shall be composed of students of high integrity and moral standing.
- (3) Only students of this University shall be eligible to be appointed as members of the Screening/Vetting Committee.
- (4) The Screening/Vetting Committee shall have the right to sanction any person or aspirant who misconducts himself during the screening process.
- (5) All members of the Screening/Vetting Committee shall be entitled to sitting allowances same as members of Parliament.
- (6) The Chairperson of the Screening/Vetting Committee shall present its recommendation to the Electoral Commission after carrying out its mandate.
- (7) In the event that Screening/Vetting Committee does not recommend any aspirant as a candidate for a particular position, the Electoral Commission shall within 48 hours after the receipt of the report of the Screening Committee open fresh nominations for that particular position. Any student not recommended by the screening/Vetting Committee shall not be presented to the electorate for voting.
- (8) A special Screening/Vetting session shall be held for the fresh aspirants in not more than two days after filing their nomination forms.
- (9) The Screening/Vetting pass mark shall be incorporated in the Commission's byelaws which shall be promulgated and made readily available for the perusal of the entire student body including the various aspirants. The pass mark shall determine who qualifies to be presented to the electorate for voting.

## ARTICLE 30

### (1) CONDUCT OF ELECTIONS

- (a) The Electoral Commission shall compile the voters register to be used in a particular election in not less than two weeks to the elections.
- (b) Voting during all SRC general elections and other elections under supervision of the Electoral Commission shall be by secret ballots.
- (c) The Electoral Commission shall ensure that only transparent ballot boxes are used during voting.
- (d) All candidates in an election shall have privilege of casting their votes ahead of other electorates as soon as they join the voting queue.
- (e) The Electoral Commission shall appoint presiding officers and polling station officers to supervise voting at various polling stations.
- (f) Only persons who are former or active members of the departmental electoral boards shall be qualified to be appointed as presiding and polling station officers.
- (g) Immediately after the close of the polls, the presiding officers shall proceed to count the votes cast at that polling station in the presence of the candidates or their representatives and their polling agents and the public.
- (h) The presiding officer, the candidates or their polling agents shall then sign a declaration stating the polling station, the number of votes cast in favour of each candidate or questions seeking to challenge the votes cast. The presiding officer shall there and then announce the results of the voting at that polling station before communicating them to the returning officer.
- (i) Subject to the provisions of this constitution, an issue for determination by referendum shall not be taken to be determined unless at least thirty-five percent (35%) of the persons entitled to vote at the referendum vote and of the votes cast, at least seventy-percent (75%) voted in favour of the issue.
- (j) A candidate in any elections shall require a simple majority in order to be declared a winner unless the candidate stands unopposed in which case clause (n) of this article shall be applicable.
- (k) In the event that there is a tie between the leading candidates in an election, the Electoral Commission shall organize fresh elections in not more than 7 days for the candidates involved in the tie.
- (l) All elections organized on campus shall be non-partisan.
- (m) All elections shall be held on an academic day.
- (n) Candidates who stand unopposed shall require at least fifty percent (50%) plus one (1) of the total votes cast to win the election thereof.
- (o) All offices shall normally be held for one academic year unless otherwise stated in this Constitution and any retiring officer shall be eligible for re-election subject to satisfying Article 30 of this constitution.
- (p) The old Executives shall hand over office to the newly elected Executives two (2) weeks after the election.
- (q) Students who are on official industrial attachment shall be allowed to vote electronically via a system authorized by the Electoral Commission.
- (r) In the event of a disputed election leading to the non-declaration of a provisional Election result stating successful candidates, the outgoing Officer(s) shall continue his (their) mandates until such time as a successful election is held.

## **(2) BYE-ELECTIONS**

- (a) The Electoral Commission shall have the right to organize bye-elections within fourteen days after any position is declared vacant.
- (b) The Electoral Commission shall conduct bye-elections for the Executive and Parliamentary Councils if;
  - i) The President and Vice President simultaneously resign, are removed from office, dies, redrawn from the University or defer an academic semester or year.
  - ii) The Speaker of Parliament or any of his deputies' die, is redrawn from the University, resigns or defers an academic semester or year. Such bye-elections shall be held for Parliamentarians only.

## **ARTICLE 31**

### **ADDITIONAL RULES GOVERNING ELECTIONS**

- (2) A determined number of posters per hall of residence and the rest at vantage points as selected by the electoral commission.
- (3) The size of a poster shall not exceed the size of an A3 sheet.
- (4) Only masking tape and staple (and no other adhesive) should be used in pasting posters.
- (5) All posters must be removed by midnight on the eve of voting.
  
- (6) All acts of intimidation that influence voters right to exercise franchise constitute an offence, if it is sufficiently proven that a particular candidate or any person(s) acting on his behalf is involved in any acts of intimidation, the number of votes obtained by the said candidate shall be declared null and void.
- (7) Any electorate shall be allowed to vote only upon producing his or her student's Identity card to the officer in charge of the polling station.
- (8) With respect to voting by proxy, an official letter signed by the said student with an attached ID card must reach the Electoral Commission at least, twenty-four (24) hours before the voting time.

## **ARTICLE 32**

### **DECLARATION OF RESULTS**

- (1) The Electoral Commission shall, immediately after the close of counting of ballots, declare provisional results and unless such results are challenged, in accordance with Article 41 of this Constitution, shall declare the final results within seventy-two (72) hours after the close of polls.
  
- (2) An instrument which is executed under the hand of the Electoral Commissioner and the seal of the Commission and states that the person named in the instrument was declared elected as an Executive Officer at the election in accordance with the provisions of this constitution shall be **PRIMA FACIE** evidence that the person named was so elected.

## **ARTICLE 33**

### **QUALIFICATIONS**

- (1) No person shall be qualified to contest in any SRC elections unless;
  - (a) He is a person of proven integrity and of good moral conduct.
  - (b) He is a regular student of the University and is a registered student for the semester in which the election is being held.
  - (c) He is not in the first or final year at the time the election is being held.
  - (d) He has duly filled his nomination form and presented the filled form to the Electoral Commission.
  - (e) He has a CGPA of not less than 2.50 if he contests a Presidential seat and not less than 2.00 if he contests any other portfolio under the SRC general elections.
  - (f) He has been recommended as a candidate in that elections by the screening committee.
  - (g) A student pursuing a post graduate course in this University shall not qualify to stand and contest for any SRC elections.
- (2) A candidate in an election shall be disqualified if;
  - (a) He flouts the rules set up by the Electoral Commission for that elections.
  - (b) He is found guilty of an offence which keeps him in police custody.
  - (c) He conducts himself in a manner contrary to the code of ethics of the SRC and the University statutes.

## **ARTICLE 34**

### **WITHDRAWAL OF CANDIDATURE**

- 1) Any candidate who intends to pull out in an election shall communicate his decision in not less than seven days to the polling day.
- 2) No candidate shall have the right to pull out of an electoral race in less than seventy-two (72) hours to the polling day.
- 3) In the event that the candidate pulling out of the electoral race was contesting unopposed, the Electoral Commission shall open fresh nominations and shall set a special date for that elections.

## **ARTICLE 35**

### **POLLING AGENTS**

- (1) Each candidate, fully certified as duly nominated by the Electoral Commission shall:
  - (a) Appoint one (1) polling agent for each polling station; and
  - (b) Present the names of his polling agents to the Electoral Commission at least seventy- two (72) hours before the election date.
- (2) The polling agents of all candidates, together with the members of the Electoral Commission shall be responsible collectively for removing all ballot boxes to a central location and shall be collectively responsible for the counting of the entire ballots.
- (3) A person shall not be qualified to be a polling agent unless he is a member of the SRC.

## **ARTICLE 36**

### **IRREGULARITIES**

- 1) Where irregularities are detected in any polling station during voting, the polls in that polling station shall to the extent of the irregularities be declared null and void.
- 2) The Electoral Commission shall within seventy-two (72) hours organize fresh elections for that polling station.
- 3) Any candidate who is not satisfied with the results of an election shall file a petition at the Supreme Court of the SRC within seven (7) days after the declaration of the results.
- 4) The Supreme Court shall hear the matter and adjudicate on an election petition.
- 5) In the event that the ruling of the Supreme Court comes after the candidates have been sworn into office, the ruling shall take a retrospective effect if the ruling goes in favour of the petitioner.
- 6) Any petition filed for to challenge an election results shall have attached to it a schedule which shall contain the names, academic year, program of study and signatures of at least thirty students from each School.

## **ARTICLE 37**

### **NON-RESIDENTIAL CONSTITUENCY**

- (1) The representatives of this constituency shall be elected through secret ballot by the constituency after filling of nomination forms with the Electoral Commission duly accompanied with a CV and two passport sized pictures.

## **ARTICLE 38**

### **AUDIT COMMISSION**

- (1) There shall be established under the SRC an Audit Commission which shall be composed of four (4) members who shall be appointed by the Parliamentary Council in a manner prescribed in this Constitution and one (1) person from the Judicial Council of the SRC.
- (2) The members shall be composed of:
  - (a) Four members who are not members of the SRC and possess ample knowledge in auditing or have served on a previous audit committee in any hall of residence or college.
  - (b) One (1) member from the Judicial Council who shall be appointed by the Chief Justice of the SRC.
- (3) The Commission at its first meeting shall appoint from among its members a chairman and a secretary.
- (4) Auditing of the SRC account(s) shall be done at the end of every semester and in the case of the second semester it shall be done before handing over.
- (5) The Audit Commission shall work under the guidance and supervision of the University auditor and shall submit their report to the Parliamentary Council.

- (6) The Audit Commission shall, for the purposes of performing their duties under this Constitution, have the power to subpoena any SRC officer for clarification and explanations.
- (7) Copies of the Audit Report shall be made available to the University Finance Officer and the Dean of students at least five (5) days before a General Students' Body meeting specifically convened by the General Secretary for a formal presentation of the audit report by the Chairman and copies shall be published on all notice boards.
- (8) The Audit report shall include:
  - a) Income and Expenditure Accounts of the SRC
  - b) Statement of accounts which shall contain the cash at hand, cash at bank at last transaction dates and fixed assets, returns from dues, liabilities, creditors among others.
  - c) A detailed statement of financial administration.
  - d) A detailed statement of creditors and debtors.
  - e) Audit Commission's assessment of financial position of the SRC.
  - f) Audit Committee's comments and suggestions
- (9) The audit report shall provide guidelines for the implementation of its reports.

## **ARTICLE 39**

### **INDEPENDENCE**

- (1) The Audit Commission shall be an independent body of the SRC subject to only the provisions of this constitution and the University statutes

### **FUNCTIONS**

- (2) The Audit Commission shall perform the following functions and any other function(s) as conferred on it under this constitution;
  - (a) The Commission shall audit the finances of the SRC and all other bodies that fall within the jurisdiction of the SRC.
  - (b) The Commission shall audit the finances of the SRC and all other bodies which fall under the SRC at one month to the end of every semester.
  - (c) The Commission shall present its report to the Supreme Court in case of issues pertaining to the auditing of the SRC for further action in the event of detection of any irregularities.
  - (d) The Commission, upon auditing of the various Departmental Associations shall present its report to the respective Departmental Courts for further actions in case irregularities or misappropriation of funds are detected.
  - (e) The Commissioner shall make available copies of clearance certificates to the SRC President, Speaker of Parliament, Chief Justice and the Dean of Students of all persons and bodies duly cleared after auditing.
  - (f) The Commissioner shall present the names of persons or bodies not duly cleared after auditing tot the President, Speaker of Parliament, Chief Justice and the Dean of Students.

### **(3) CONDITIONS OF SERVICE**

- (a) The Commissioner of the Audit Commission shall have terms and conditions of service same as a Deputy Speaker of Parliament.
- (b) The Deputy Commissioners of the Commission shall have terms and conditions of service same as members of Parliament.
- (c) The other members of the Commission shall have terms and conditions of service same as a member of an SRC committee.

## **ARTICLE 40**

### **LEGAL AFFAIRS COMMISSION**

(4) There shall be a Legal Affairs Commission established under the SRC which shall consist of:

- (a) The Legal Affairs Commissioner who shall be appointed by the President in a letter signed by the President and the General Secretary to the person and copied to the Speaker.
- (b) Six (6) Legal Affairs Commission members who shall be appointed by the Legal Affairs Commissioner in a letter signed by the President and the Legal Affairs Commissioner.

(5) The Legal Affairs Commission shall:

- (a) Scrutinize the constitutions of all clubs and societies and academic bodies and ensure that they are in conformity with the SRC Constitution and the University regulations.
- (b) Advise the Executive Council on all legal matters that may arise.
- (c) Perform any function assigned to it by the Parliamentary Council or the Executive Council.
- (d) Represent any SRC officer at Judicial or quasi-judicial Committee hearings.
- (e) Advise Parliamentary Council on all legal related matters and aid them in the formulation of standing orders.
- (f) Present periodic reports to parliamentary council on the state of the legal affairs commission.
- (g) May represent any student who is a party in a case before the Judicial Committee, except in cases involving the Executive Council.
- (e) Discharge such other duties of a legal nature as may be referred to it by the President or imposed on it by this Constitution or resolution of Parliamentary Council.

- (6) All proceedings against the President shall be instituted against the Legal Affairs Commission.
- (7) The Legal Affairs Commissioner and any member of the Commission shall have audience in all Judicial Committee hearings under the SRC, JCRCs, Colleges or Faculties and any such person shall be accorded assistance by the Judicial Committee.
- (8) The Legal Affairs Commissioner shall be solely responsible for representing the SRC at all hearings at the Judicial Committee and may delegate any member of the Commission to represent him at such hearings.

## **ARTICLE 41**

### **THE LEGAL AFFAIRS COMMISSIONER**

- (1) There shall be a Legal Affairs Commissioner who shall be appointed in a manner provided for in this Constitution.
- (2) The Legal Affairs Commissioner shall be the chairperson of the Legal Affairs Commission.
- (3) The Legal Affairs Commissioner shall be the Chief Legal Counsel of the Executive Council.
- (4) The Legal Affairs Commissioner shall represent the Executive Council at all Judicial Committee hearings under the SRC.
- (5) The Legal Affairs Commissioner shall perform any other function assigned to him by the Executive Council in relation to the office and by this Constitution.

## **CHAPTER NINE STANDING COMMITTEES AND BOARDS**

## **ARTICLE 42 THE WELFARE COMMITTEE**

### **ESTABLISHMENT**

- (1) There shall be established a Welfare Committee of the SRC which shall be the main body responsible for the general welfare of the entire student body and shall perform such functions as enshrined under this constitution.

### **COMPOSITION**

- (2) The Welfare Committee of the SRC shall be composed of;
  - (a) A Chairman who shall chair the Committee and shall be nominated by the President in consultation with the Executive Council with the approval and appointment of the Parliamentary Council.
  - (b) All Welfare representatives from each school under the University.
  - (c) All Welfare Chairpersons of the Halls of residence.
  - (d) One Representative from GRASAG.
  - (e) One Representative from I.S.A.
  - (f) One Representative from each non-residential constituency.

## **FUNCTIONS**

- (3) The Welfare Committee shall perform the following Functions;
  - (a) The Committee shall investigate cases relating to students' welfare, boarding and lodging problems, health and sanitation services, financial problems et cetera and report its findings to the SRC Executive Council for necessary actions to be taken.
  - (b) The Committee shall be responsible for the health and sanitation of students and develop strategies to curb pertinent sanitation problems.
  - (c) The Chairman of the Committee shall chair all meeting of the Committee and present periodic reports to the Parliamentary Council.
  - (d) The Committee in consultation with the Executive Council shall carve and initiate such policies as shall be in the paramount interest of the entire student body and shall seek to ensure the general welfare of the entire student body.

## **ARTICLE 43**

### **STUDENTS' ACADEMIC BOARD**

- (1) There shall be a Students' Academic Board of the SRC which shall comprise of:
  - (a) The Vice President of the SRC who shall be the chairperson of the Board.
  - (b) A representative each from all the various Departmental Associations appointed by the Department presidents.
- (2) The Students' Academic Board shall:
  - (a) Advise the SRC on all academic matters affecting students.
  - (b) Conduct surveys on the nature of teaching, research and content of course, conduct of examination and the availability of books and equipment to students.
  - (c) Develop a vacation training Program for students for consideration and implementation by the Executive Council.
  - (d) Shall liaise with the debater's club to organizing a debate competition every academic year in consultation with the Executive Committee.
  - (e) Perform any other function that may be assigned to it by the executive council or Parliamentary Council.

(3) The Vice President in consultation with the Legal Affairs Commission shall draft a work document to regulate the affairs of the Board.

(4) The Vice President shall be the sole officer responsible for presenting the report on the state of Students' Academic Board under the SRC to Parliamentary Council and may delegate any person of the board to represent him.

## **ARTICLE 44**

### **THE ENTERTAINMENT COMMITTEE**

#### **ESTABLISHMENT AND COMPOSITION**

- (1) There shall be an Entertainment Committee consisting of:
  - (a) A representative from each year group; and
  - (b) Three appointees of the Executive Committee including the Chairperson.

## **FUNCTIONS**

(2) The committee shall;

- (a) Oversee the organization of all SRC sponsored entertainment activities and shall be part of the SRC planning committee for the Week Celebration.
- (b) At the beginning of each semester, draw up a programme of activities and present it to the Parliamentary Council for approval, which shall be published on all notice boards.
- (c) Co-ordinate entertainment activities of various Halls, Departmental Associations, Clubs, and Societies et cetera.
- (d) Do other things as may be assigned by the Executive Committee in consultation with the Organizing Committee.
- (e) In collaboration with the Organizing Committee, organize the SRC Week Celebration within the 5<sup>th</sup> to 6<sup>th</sup> week of the second semester.

## **ARTICLE 45**

### **FINANCE COMMITTEE**

(1) There shall be a Finance Committee under the SRC which shall comprise:

- (a) The Financial Secretary of the SRC who shall be the Chairperson of the Committee.
- (b) Four other members of the committee who shall be appointed by the Financial Secretary in consultation with the President.

(2) The Finance Committee shall:

- (a) Be responsible for seeking sponsorship to fund SRC activities.
- (b) Ensure that all financial administration laws and regulation laws of the University are observed by all the bodies under the SRC.
- (c) Advise the Executive Council on all financial issues and develop best ways to maximize utility.
- (d) Review budgets of all commissions and offices under the SRC and aid the Financial Secretary to collate same into a single budget of the SRC for presentation to Parliamentary Council.
- (e) Aid the Parliamentary Council Budget and Finance Committee in their work whenever necessary.

(3) The Finance Committee shall have the power to inspect at any time the accounts and financial activities of any executive office or commission under the SRC and shall do so by exercising due diligence.

(4) Pursuant to clause(1)(b) of this article persons appointed by the Financial Secretary shall have good financial, negotiation and proposal drafting skills.

- (5) The Financial Secretary shall appoint Deputy Finance Committee Chairperson from among the members of the committee and such a person shall have the full powers of a commissioner and represent the committee in the absence of the Financial Secretary.

## **ARTICLE 46**

### **THE EDITORIAL BOARD**

#### **ESTABLISHMENT**

- (1) There shall be established an Editorial Board of the SRC which shall be the main body responsible for all SRC sponsored publications such as newsletters, handouts and so on.
- (2) The Public Relations Officer in accordance with relevant provisions of this constitution shall have power to appoint members of the board provided it is fairly representative of the entire student body.

## **ARTICLE 47**

### **DUES DETERMINATION COMMITTEE**

(1) All students of the SRC shall pay SRC dues per annum as shall be approved by the University upon the recommendation of the Dues Determination Committee.

(2) The Dues Determination Committee shall be composed of:

- (a) The Executive Committee
- (b) The NUGS President
- (c) The Women's Commissioner
- (d) The ISA President
- (e) Welfare Commissioner
- (f) Public Relations Officer
- (g) The Deputy Speaker of the Parliamentary Council

(3) The Committee shall meet within two weeks after the handing over ceremony.

## **ACCOUNTS**

4. The SRC shall open a current account with the Sunyani Branch of the Ghana Commercial Bank where all monies of the Council shall be deposited.

## **DISBURSEMENT**

- (5) Disbursement of SRC funds shall be limited to
- (a) Provisions, activities and functions as the SRC may approve.
  - (b) Administrative expenditure.

(6) The SRC President shall allocate any amount of money approved by Parliamentary Council to the Women's Commission for their activities and other administrative expenses.

## **SIGNATORIES**

(7) The signatories to the SRC accounts shall be the President, financial Secretary and the finance officer or his deputy.

(8) For the avoidance of doubt, all the signatories must sign for the accounts to be assessed.

## **SPORTS COMMITTEE**

### **ARTICLE 48**

#### **ESTABLISHMENT**

(1) There shall be a Sports Committee of the SRC which shall be the main body responsible for planning and organizing all sporting events sponsored by the SRC.

#### **COMPOSITION**

(2) The Sports Committee shall be composed of:

(a) The Sports Committee head who shall be nominated by the President in Consultation with the Executive Council with the approval and appointment of the Parliamentary Council:

- i) He shall present a budget for all sporting activities sponsored by the SRC to the Financial Secretary to be presented to Parliament.
- ii) He shall present to the Executive Council, the sports calendar for the academic year.
- iii) No person shall be appointed as the Sports Committee head unless he is a student who has spent at least two semesters as a regular student, is registered for the particular semester of his appointment and a person of proven integrity.

(b) Sports Committee heads of the various Halls of Residence.

(c) Sports committee heads of the various Departments.

#### **FUNCTIONS**

(3) The Sports Committee shall perform the following Functions;

(a) The Sports Committee shall be responsible for all SRC sponsored Sporting activities both internally and externally.

(b) The Committee shall have the right to form boards consisting of a membership of not more than five members to deal with certain sensitive issues under its jurisdiction.

(c) The committee shall present to the Executive Council, Sporting programmes for each semester.

## **THE ORGANIZING COMMITTEE**

### **ARTICLE 49**

#### **ESTABLISHMENT**

- (1) There shall be an Organizing Committee of the SRC which shall be the main body responsible for planning and organizing all major events sponsored by the SRC.

#### **COMPOSITION**

- (2) The organizing committee of the SRC shall be composed of;
  - (a) A Chairman who shall be nominated by the President in consultation with the Executive Council with the approval and appointment of the Parliamentary Council.
    - i) The Chairman of the Organizing Committee shall also be known as the Organizing Secretary.
    - ii) He shall take responsibility of organizing all activities approved by the SRC with the help of his committee.
    - iii) He shall have custody to the key of the Junior Common Room and be the sole custodian of all SRC owned entertainment and communication facilities.
    - iv) All letters of application for the use of the University facilities by members of the SRC shall be directed through his office
    - v) No person shall qualify to be appointed as the Organizing Secretary unless he is a student of the University and has spent at least two semesters on campus as a regular student and shall also be a person of proven integrity.
  - (b) Organizers of various Halls of Residence
  - (c) Organizers of Departmental Students' Associations
  - (d) Two other students appointed by the Chairman in consultation with the Executive Council.

## **PUBLIC RELATIONS COMMITTEE**

### **ARTICLE 50**

#### **ESTABLISHMENT**

- (1) There shall be established a Public Relations Committee of the SRC which shall be responsible for disseminating information to all members of the SRC from the leadership of the SRC and the University administration.

#### **COMPOSITION**

- (2) The Public Relations Committee shall be comprised of;
  - (a) The Public Relations Officer who shall be the head of the committee and nominated by the President in consultation with the Executive Council with the approval and appointment of the Parliamentary Council.
    - i) The Public Relations Officer shall present the financial budget of the committee to the Executive Council for consideration and subsequent

presentation to the Parliamentary Council by the Financial Secretary for approval.

- ii) He shall be the Chairman of the Editorial Board of the SRC newsletter.
  - iii) He shall act as the General Secretary in the absence of the General Secretary.
- (b) Members of the Editorial Board

## **FUNCTIONS**

- (3) The Public Relations Committee shall perform the following Functions;
- (a) All advertisements and notices on the SRC notice boards shall pass through this committee for consideration before being displayed.
  - (b) The committee shall be responsible for all SRC sponsored publications.
  - (c) The committee shall be responsible for fostering good communication between the leadership of the SRC and the General Assembly.
  - (d) The committee shall have the right to form boards consisting of a membership of not more than five to deal with issues of concern under jurisdiction.

## **ARTICLE 51**

### **APPOINTMENT OF CHAIRPERSONS/COMMISSIONERS AND OTHER EXECUTIVE OFFICERS**

- (1) The President in consultation with the Executive Council shall nominate other SRC Officers/positions and Chairpersons of Commissions and Committees to be approved or disapproved by the Parliamentary Council.
- (2) They shall submit CV and two passport sized pictures to the Parliamentary Council.
- (3) The photographs of such nominees shall be displayed on all notice boards for one week before the date of vetting.
- (4) Students may send petitions before the date of vetting.
- (5) Students may send petitions on the reservations in the nomination of such students to the speaker of Parliament.

## **CHAPTER TEN CLUBS, SOCIETIES AND GROUPS**

### **ARTICLE 52**

- (1) A new club, society or group shall be required to submit through the SRC to the Dean of Students, an application accompanied by two (2) copies of its constitution for approval/recognition by the school authorities.
- (2) No club, society or group shall be inaugurated without the official approval as provided in (1) above. The Judicial Council shall have the power to ban any club, society or group that has not been duly approved which will be formed on campus.
- (3) The constitution of a club, society or group, aims and objectives should not conflict with any provisions in this constitution.
- (4) All clubs, societies or groups shall submit a copy of their constitution to the Judicial Council after approval by the school authorities.
- (5) All correspondence of the various clubs, societies or groups to the University Campus Administration shall be passed through the SRC.
- (6) For the purposes of coordination, a notice of programmes or major functions opened to the general student body shall be submitted to, and approved by the SRC organizing secretary.
- (7) All recognized/approved clubs, societies or groups shall have the right to use the university's facilities. Applications for the use of such facilities e.g. meeting place shall be passed through the SRC to the appropriate authorities by giving not less than fourteen (14) days' notice.
- (8) All recognized/approved clubs, societies or groups which collect or receive official funds must account for its financial operations and must submit a written notice to that effect to the SRC through the Audit Commission at the end of every semester.
- (9) All clubs and societies shall operate within the provision of this constitution and the general university regulations.

## **CHAPTER ELEVEN FINANCE AND HONORARIA**

### **ARTICLE 53**

#### **FINANCE**

- (1) All students of this university campus shall each pay SRC dues per annum as approved from time to time by the school authorities on the recommendations of the SRC represented by the President.
- (2) The SRC shall open an account with a recognized bank within the jurisdiction of the University where all monies of the SRC shall be deposited.
- (3) The disbursement of SRC funds shall be limited to;
  - a) Provision for activities and functions or purposes as the SRC through the Parliamentary Council may approve.
  - b) Administrative expenditure.
- (4) The signatories to the accounts shall be President, Financial Secretary, the Dean of Students and the Finance Officer of the University.
- (5) The SRC through the Financial Secretary shall submit an audited Statement of Accounts to the Finance officer and also publish the Statement of Accounts for the information of the

general student body within three (3) weeks of the beginning of the semester and three (3) weeks before the semester ends. Failure on the part of the SRC to comply with the foregoing, the Finance Officer shall call for the accounts of the SRC to be audited within fourteen days.

- (6) Any student can challenge the Statement of Accounts presented by the Financial Secretary within fourteen (14) days after it is presented, after this time all complaints shall be ignored except at a forum called for that purpose.
- (7) Any student intending to challenge the Statement of Accounts shall present concrete evidence in the form of writing, signed by at least ten (10) supporting students to the Chairman of the Judicial Council.

## **ARTICLE 54**

### **HONORARIA**

- a) The vacation resident fees and the cost of meals of Officers of the SRC or of any member of the SRC on SRC assignment shall be paid out of the SRC funds.
- b) Certificates of Office shall be presented to the SRC Officer(s) on the day of handing over to their successors. All SRC officers who resign on the sole reason of contesting a position for the second time under the SRC shall be entitled to Certificates of Office upon being duly cleared by the Audit Commission.
- c) Certificates of Membership shall be presented to Officers of the SRC at the end of their term of office upon being duly cleared by the Audit Commission.
- d) Certificates of Membership shall be presented to members of the various SRC Standing bodies, Commissions, Committees and Boards.
- e) All SRC Officers shall have a badge depicting their pictures, names and rank and when on official duties.
- f) Sitting allowances as shall be determined and approved by the Parliamentary Council shall be paid from the SRC funds to the various Councils, Commissions, Committees and Boards under the SRC.
- g) Within four (4) weeks of the coming into force of this Constitution, there shall be a Board of Hall of Fame erected in the SRC office on which shall be embossed the names of successive Presidents who successfully completed their tenure of office.
- h) The Board of Hall of Fame shall be managed and updated every year by the Judicial Council acting on the advice of the Audit Commission.
- i) A person who has successfully completed his tenure of office as a member of the Executive Council shall be an "Elder Statesman".
- j) Certificate of Honour of an "Elder Statesman" may be awarded to any five (5) other persons in a particular year; provided he has contributed significantly to the welfare of students.
- k) Without prejudice to any provision of this Constitution, no special privilege shall go with the status of an "Elder Statesman" except that recognition, audience and honour shall be accorded such a person at any function of the SRC that he is present.
- l) No member or officer of the SRC shall be entitled to ex-gratia emoluments at the end A of his service to the SRC.

## **CHAPTER TWELVE TENURE OF OFFICE**

### **RESIGNATION AND SUSPENSION**

#### **ARTICLE 55**

##### **(1) RESIGNATION**

- (a) Any SRC Officer shall communicate his resignation to the respective heads of the three working bodies under the SRC in writing seven days before the date of resignation.
- (b) The Executive Council shall make such resignation known the general student body within four days on the receipt of this letter of resignation.
- (c) In a case of en bloc resignation of the Executive Officers, they shall communicate their resignation to the Judicial Council and copied to the Parliamentary Council seven days before the date of the resignation.
- (d) The chairperson of the Judicial Council shall convey an SRC emergency meeting within seven days on the receipt of such resignation, clause (c) supra and shall form an interim management committee from the SRC until fresh elections are held.
- (e) Any officer relinquishing his post shall hand over all documents and properties belonging to the SRC in his possession to the Judicial Council three (3) days before the official date of resignation is due.
- (f) Any officer of the SRC shall relinquish any other position on assumption of any SRC office and shall not hold more than one (1) political position, LNUGS or SRC sponsored office.
- (g) Notwithstanding (f) supra, officers who are re-elected into the same positions to serve for the second term of office shall be deemed to continue his tenure of office.

##### **(2) SUSPENSIONS**

- (a) An Executive Officer of the SRC may be suspended for not more than four (4) weeks by a one-third ( $\frac{1}{3}$ ) majority of the entire membership of the SRC at a meeting specially called for that purpose or by a resolution by the Parliamentary Council.
- (b) Any other Officer may be suspended for proven cases of misconduct for not more than four (4) weeks by a one-third ( $\frac{1}{3}$ ) majority of the entire membership of the SRC at a meeting specially called for that purpose or by a resolution by the Parliamentary Council.
- (c) Without prejudice to any provision of this constitution, any Officer of the SRC who shall be involved in any misbehaviour activities, which will bring the name of the SRC into disrepute, shall be suspended for not less than one (1) week and shall only be reinstated upon formal apology in writing to the Parliamentary Council. However, if such an Officer fails to write such a formal apology to the Parliamentary Council after two (2) weeks of the suspension, such an officer relinquishes his position in the SRC.
- (d) Any Officer of the SRC who indulges in any of the ethical contrivances as enshrined in Article 53(1) of this constitution shall be suspended for not less than four (4) weeks.

- (e) Any Officer of the SRC who shall absent himself from meetings for three (3) consecutive number of times without any justifiable reason or due permission shall be suspended for a period not exceeding four (4) weeks.

## **REMOVAL FROM OFFICE**

### **ARTICLE 56**

#### **GROUND FOR REMOVAL FROM OFFICE**

- (1) The Executive Officer(s) shall individually or severally be removed from office if found in accordance with the provision of this article to have;
  - (a) Acted in violation of the oath of office set out in the schedule or in violation of any provision of this constitution.
  - (b) Misappropriated or embezzled funds of the SRC.
  - (c) Grossly misconducted himself.
  - (d) Suspended or dismissed from this University.
  - (e) Conducted himself in a manner which brings or is likely to bring the name of the SRC into disrepute.
  - (f) Deferred his course of study, and
  - (g) Been incapable of performing the functions of his office by reason of infirmity of mind or body.

### **ARTICLE 57**

#### **IMPEACHMENT**

- (1) Any student shall by notice in writing addressed to the Parliamentary Council, and stating grounds for removal, commence impeachment proceedings against any SRC Officer(s).
- (2) Such a proceeding shall be authenticated by the signatories of at least three hundred (300) students.
- (3) A copy of the proceedings shall be served on the Executive Officer whom such a proceeding has been preferred against at least two days before the hearing of such a case.
- (4) The impeachment proceeding shall be filed at the Parliamentary Council for hearing.
- (5) The Speaker of the Parliamentary Council shall within seven days on the receipt of such a notice of impeachment, convene a Parliamentary meeting and ascertain the merits of such proceedings.
- (6) The outcome shall be copied to the SRC Executive and Judicial Councils and communicated to the entire student body.
- (7) If there are merits as per the decisions of the Parliamentary Council, the Speaker of Parliament shall within two (2) days call a Parliamentary meeting for deliberations after which votes shall be cast in which at least two-thirds ( $\frac{2}{3}$ ) majority of Parliament must vote in favour of the said impeachment before it is so upheld.
- (8) An officer so impeached shall forthwith vacate his office under the SRC and shall not be entitled to a Certificate of Office.
- (9) Any vacancy created by virtue of any provision in this constitution shall be filled within twenty-one (21) days after such vacancy is created.

- (10) A review lies as of the Appellate Jurisdiction of the Judicial Council from any officer so removed.
- (11) The aggrieved Officer may make an application for review in clause (10) above within seventy-two (72) hours after his impeachment.

## **ARTICLE 58**

### **VOTE OF NO CONFIDENCE**

- (1) Without prejudice to any provision in this constitution, an Officer(s) of the SRC shall be removed from office on the passing of a vote of no confidence by at least one-third ( $\frac{1}{3}$ ) majority of the entire student body, during an extraordinary emergency general meeting which shall be summoned by the Chairperson of the Judicial Council.
- (2) During such a meeting, the SRC Officer(s) shall be given the opportunity to defend himself/themselves. In such a situation, where the students have passed a vote of no confidence, the SRC Officer(s) shall relinquish their positions immediately and handover all SRC documents and properties in their possession to the Judicial Council. The Council shall in turn act as in place of the dismissed Officer(s) and shall within fourteen (14) days hold fresh elections in consultation with the Electoral Commission.
- (3) Every dismissed Officer(s) of the SRC shall be held in ransom until a thorough financial audit by the Audit Commission has been conducted into their financial dealings. If detected that the dismissed Officer(s) have misappropriated the SRC funds, they shall be made to refund the money in full with interest. Failure to do so, legal action shall be instituted against the Officer(s).

## **ARTICLE 59**

### **CODE OF ETHICS**

- (1) Any Officer of the SRC who contravenes the provisions of this article is subject to the provisions of articles 50, 51 or 52 of this constitution depending on the degree of the contrivance. The following behaviours shall constitute ethical contrivances.
  - (a) Misappropriation of SRC funds or any other funds that shall be entrusted to him.
  - (b) Being openly drunk
  - (c) Fighting in public
  - (d) Caught in any examination malpractice
  - (e) Showing disrespect to University Authorities
  - (f) Abusing office, i.e. over-directing, bullying fresher's etc.
  - (g) Pondering of colleagues
  - (h) Using abusive words and jargons in public
  - (i) Dressing shabbily
  - (j) Falling short of general comportment as enshrined in the university's general rules and regulations; and

(k) Leading a lifestyle that will bring the name the SRC to disrepute.

- (2) Any officer(s) who shall be charged with any of these ethical contrivances shall have the right defend himself to the Parliamentary Council that shall be tasked to deal with such matters.

## **CHAPTER THIRTEEN MISCELLANEOUS**

### **ARTICLE 60**

#### **ABSENCE**

Any member of the Executive Council, Executive Committee, Parliamentary Council, Judicial Council or a member of any Commission, Committee or Board of the SRC who absents himself wilfully from meetings for three (3) consecutive times without any acceptable/justifiable reasons shall be suspended from the body on which he is entitled to sit and shall form the grounds for removal from office.

### **ARTICLE 61**

#### **INDEMNITY**

- (1) An Executive Officer or any officer of the SRC shall not be personally liable for his acts in the performance of his lawful duties.
- (2) Members of the General Assembly, the three (3) working bodies under the SRC, Commissions, Committees or Boards of the SRC shall be indemnified from the funds of the SRC against any legal action or other liabilities as may be incurred on behalf of the SRC provided that such liability shall have been incurred in the course of lawful execution of duties assigned to them under this Constitution or by a resolution of the Parliamentary Council.

### **ARTICLE 62**

#### **LOANS**

- (1) No loan shall be raised for, or on behalf of the SRC or any Committee, Board or Commission unless by or under the authority of a resolution of the Parliamentary Council.
- (2) A resolution of the Parliamentary Council passed in accordance with clause (1) of this Article shall provide the terms and conditions of the loan.

## **ARTICLE 63**

### **INVITATION TO PROGRAMMES**

- (1) The Executive Committee in consultation with the Speaker of the Parliament shall have the power to nominate delegates, representatives or participants to any conferences, congresses, seminar etc. to which the SRC have been invited.
- (2) The delegates, representatives or participants shall present a written report to the Parliamentary Council through the Speaker after such conferences, seminar, etc. before the next sitting of the Parliamentary Council.
- (3) The report may be published by the Public Relations Officer on all notice boards as may be directed by the Parliamentary Council.
- (4) All invitations to SRC programmes shall be subject to the approval of the Parliamentary Council and/or the Executive Council.

## **ARTICLE 64**

### **ADMINISTRATION OF HALLS OF RESIDENCE**

- (1) The administration of the halls of residence shall be autonomous from the SRC, but where the rules and regulations of the halls are inconsistent with that of the SRC, the halls of residence rules and regulations shall to the extent of that inconsistency be rendered null and void.
- (2) All halls of residence shall have SRC officers who shall be duly elected by popular votes of their hall members.
- (3) All officers who are elected by any hall of residence must fulfil the provisions of Article 30 of this constitution.
- (4) All halls of residence shall charge the same hall dues as agreed upon by the finance officer of the University campus, except on special situations where two thirds of the hall members must have agreed to pay an extra fee for a specific purpose. This must be made known to the SRC and the finance officer of the University campus for approval before its implementation.
- (5) All non-resident students shall be affiliated to the various halls of residence.
- (6) Each hall of residence shall have its own rules and regulations with copies lodged at the library and the SRC offices.

## **ARTICLE 65**

### **TRANSITION**

- (1) Without prejudice to the provisions of this Constitution, the term of office of the Chief Justice of the Judicial Council shall expire five (5) days after the swearing in of the SRC President for 2016/2017 academic year.
- (2) Any transaction, project or programme that is deemed viable and may exceed the tenure of the Executive Council of the SRC shall not be terminated except with the prior approval of the Parliamentary Council.
- (3) The Parliamentary Council shall have the power to modify the terms of or rescind any transaction or contracts, which in the opinion of the Parliamentary Council is not in the best interest of the students.
- (4) A person who immediately before the coming into force of this Constitution held or was acting in an office in the existence, shall be deemed to have been appointed/elected as far as is consistent with the provisions of this Constitution; and shall hold or act in the equivalent office under this Constitution.
- (5) A person who before the coming into force of this Constitution would have been required under the law in force to vacate his office at the expiration of a period of service shall, notwithstanding the provision of clause (4) of this article, vacate his office at the expiration of the period.
- (6) Notwithstanding any provision of this Constitution to the contrary, all matters pending before or being executed by a Committee, Board or Commission of the SRC in existence before the coming into force of this Constitution may be proceeded with and completed by that Commission, Board or Committee, unless it is otherwise dissolved by law; and it shall not be necessary to commence the matter afresh.
- (7) This Constitution shall come into effect fourteen (14) days after its adoption.
- (8) The Sunyani Campus shall be the main campus of the SRC until such time where the University shall fully establish its multiple campus system where a central seat system shall be devised for equitable governance. The Judicial Council shall be charged to devise the central seat system as and when the need arises.
- (9) All Constitutions of Departmental Associations, Clubs and Societies and Religious groups shall within 90 days after the promulgation of this constitution amend or review their constitution to be consistent with this constitution and attain legal recognition by this Constitution.

## **ARTICLE 66**

### **INSIGNIA**

- (1) The SRC shall have an insignia, which shall be kept at the SRC office.

**CHAPTER FOURTEEN AMENDMENT**

**ARTICLE 67**

**ADOPTION AND AMENDMENT OF THE CONSTITUTION**

- (a) The constitution shall become operative upon a critical study by the student body and approval by the SRC.
- (b) No addition, subtraction or alteration of any form to this constitution shall be made except at a general meeting of the SRC or at an extraordinary meeting of the entire student body specifically called for that purpose at the request of not less than one third ( $\frac{1}{3}$ ) of the total student body or at a special meeting of the Judicial Council.
- (c) Any notice for a revision or amendment of this constitution shall be made to the chairman of the Judicial Council and published to the student’s notice boards. In case of a total review, a Constitutional Review Committee shall be set up by the SRC President in consultation with the Judicial Council to collate views of students.
- (d) Notice for the review or amendment of any provision of this constitution may be made by any student in writing and submitted to the chairman of the Judicial Council. Such a notice shall be supported by at least fifty (50) students whose signature shall be appended hereto.
- (e) The Judicial Council shall sit within fourteen (14) days of the receipt of any valid notice of amendment or revision.
- (f) All amendments and revisions shall be subject to the approval of the Parliamentary Council or at a special Referenda organized by the Electoral Commission for that purpose.

**FIRST SCHEDULE (SCHEDULE I)**

**STANDING ORDERS**

**(1) BEGINNING A MEETING**

- (a) A meeting starts with the chairman calling the House to order for proceeding. Members shall be reminded of the standing orders governing the conduct of meeting.
- (b) The agenda for the meeting is presented.
- (c) The agenda shall be accepted or rejected by the House after amendments where necessary.
- (d) A motion must be moved and seconded to accept or reject the agenda.

**(2) MOTION**

A motion shall be in a written form as below;

*Title:* Motion

“I move that the house .....

*Mover:* .....

*Signature:* ..... *Seconder:*

..... *Signature:*

.....

## **TYPES OF MOTIONS**

### **(1) ORDINARY MOTION (SUBSTANCE MOTION)**

- (a) A motion can be moved on an issue under discussion.
- (b) A motion shall be seconded by at least one person.
- (c) If the mover does not get a seconder, he shall be allowed two (2) minutes to convince members of the House to get a seconder.
- (d) A motion that is not seconded shall be rejected.
- (e) If a motion is moved, the Speaker shall leave any other discussion and attend to the motion.
- (f) The motion shall be debated on the order of;
  - (i) Mover
  - (ii) Secunder
  - (iii) For the motion
  - (iv) Against the motion
  - (v) A right of reply by mover
- (g) After debate on a motion, it shall be put to vote.

### **(2) COUNTER MOTION**

- (a) A counter motion is one that rejects the substance or relevance of a substance motion.
- (b) A counter motion shall need the same requirement as in an ordinary motion.
- (c) A counter motion shall be allowed only if there is no vote on the substance motion.
- (d) The Speaker shall suspend debate on the substance motion and attend to the counter motion.
- (e) If the counter motion is carried, then automatically, the substance motion is defeated.
- (f) However, if a counter motion is defeated, the substantive motion shall be voted on. Two (2) people will be required to comment on the substance motion before the vote. (i.e. one for or one against).

### **(3) PROCEDURAL MOTION**

- (a) This motion questions the procedure by which a substantive motion is moved. It may seek to clarify a substance motion by inserting or removing a word or statements.
- (b) A procedural motion does not cancel a substantive motion unlike a counter motion. Instead it defers the substantive motion.
- (c) A procedural motion shall follow the basic requirement of an ordinary motion.
- (d) If a procedural motion is carried the substantive motion shall be deferred until the requirements of the procedural motion is fulfilled or satisfied.
- (e) If defeated, the substantive motion continues in order of the debate and voted on.
- (f) If the procedural motion is carried and substantive motion is deferred, the requirements of the procedural motion satisfied, another procedural motion is required to bring the substantive motion back to the floor of the house. (g) A procedural motion shall be moved as follows:
  - i)** “I move that the motion be now put .....” ( i.e. to defer a substantive motion)

- ii) “I move that the motion be now put .....” (i.e. to bring the substantive motion back to the floor).

**NOTE:**

- i) When a motion is carried it becomes a resolution and can be turned into a law or policy.
- ii) When a motion is carried or defeated, submission may be allowed but not a debate. These are suggestion of ways to facilitate the execution of a resolution, expression of frustration for the defeat of the motion etc. iii) When a motion is carried or defeated, the mover shall have the right of reply if he wills. That opportunity is not transferable.

**(4) ORDER OF A MEETING**

These regulations in the form of interventions and/or interruption shall be adopted for the smooth conduct of meetings. They are strong according to the order written and arranged.

**(1) POINT OF ORDER**

This comes when a person contributing to a debate or any discussion on the floor is out of order. A speaker is out of order if:

- (a) He talks on a topic not related to the topic under discussion.
- (b) He is drawing the House back to what has been agreed on which is likely to delay proceedings.
- (c) He is not doing what the chairman asks him to do.
- (d) He uses unparliamentarily/unsavoury language.

**CONVENTIONS**

- (a) The Speaker shall hear point of order at all times.
- (b) A person alleged to be out of order shall take his seat until ruling is done on the order.
- (c) The Speaker shall accept a point of order (point of order upheld) or reject it (point of order over-ruled). He shall give reasons although not obliged.
- (d) If a point of order is over-ruled, the person alleged to be out of order shall continue his speech.
- (e) If a point of order is upheld, the person out of order shall not be allowed to continue his speech.
- (f) No point of order can be raised against the Speaker.
- (g) No point of order can be raised against another point of order.

**Note: Speaker’s attention is drawn to a point of order with “a closed fist in a raised palm”.**

**(2) POINT OF CORRECTION**

This is to make a correction to a mistake made in the process of a debate or discussion.

**Note: Speaker’s attention is drawn to a point of correction with “two (2) fingers in a raised palm”.**

**(3) POINT OF INFORMATION**

This is to seek information or clarification, or supply information relevant to the debate or discussion on the floor.

**Note: Speaker’s attention is drawn with “a finger in a raised palm”.**

**(4) POWERS OF THE SPEAKER**

The Speaker for a meeting shall be vested with the following powers:

- (a) Consideration of motions
- (b) Control of the meeting
- (c) Decide who speaks
- (d) Walk out any member who shows gross disrespect to the Chair or any other member of the House and refuses to comply with directions to remedy the situation. Such a person however may be called back into the meeting provided he makes a written request to comply with the terms of the directives.

**NOTE:**

- i) The Speaker shall remain as impartial as possible and demonstrate fairness to all members of the House.
- ii) The Speaker shall not be entitled to vote in a meeting, he may however use the casting vote to break a tie.

**SECOND SCHEDULE (SCHEDULE 2)**

**OATH**

**a. PRESIDENTIAL OATH**

I, ..... having been elected to the high office of President/Vice President of the SRC, do hereby in the name of God solemnly swear (affirm) that, I will be faithful and true to the SRC, that I shall strive at all times to preserve, protect and defend the Constitution of the SRC and: I hereby dedicate myself wholly, without fear or favour, to the service and welfare of the students of the University of Energy and Natural Resources. I further solemnly swear (affirm) that, I will conform to the principles of strict accountability financially and that should I at any time break this Oath of Office, I shall submit myself to the dictates of the SRC Constitution and suffer the penalty for it. (So help me God).

*To be sworn before the Chief Justice of the Judicial Council at a public ceremony at which the officials of the University and the student body shall be present.*

**b. EXECUTIVE OFFICERS OATH**

I, ..... having been elected to the office of ..... of the SRC/NUGS, do hereby in the name of the

Almighty God solemnly swear (affirm) that, I will at all times be faithfully and truly serve the SRC/NUGS in my capacity as ....., that I will support and uphold the principles of meticulous accountability financially and that I will seek the welfare of the students of the University of Energy and Natural Resources. I further solemnly swear (affirm) that should I at any time break this Oath of Office, I shall submit myself to the penalty prescribed by the SRC Constitution. (So help me God).

*To be sworn before the Chief Justice of the Judicial Council at a public ceremony at which the officials of the University and the student body shall be present. Also to be also sworn by all officers of the SRC, to wit; Chairpersons of Commissions, Committees and Boards together with its members before the assumption of office.*

**c. THE EXECUTIVE COMMITTEE OATH**

I, ..... on assuming office as a member of the Executive Committee of the SRC, do hereby in the name of God solemnly swear (affirm), that I will strive at all times to preserve, protect and defend the Constitution of the SRC, especially the principles of meticulous accountability and that, I hereby wholly dedicate myself to the service and welfare of the students of the University of Energy and Natural Resources. I further solemnly swear (affirm) that I shall not be wanting in the discharge of my responsibilities as a member of the Executive committee, nor place myself in such a position as to frustrate the efficient functioning of the Executive Committee and the SRC. (So help me God).

*To be sworn at the first general meeting of the Executive Committee and administered by the Chairperson of the Judicial Council.*

**d. THE EXECUTIVE COUNCIL OATH**

I, ..... on assuming office as a member of the Executive Council of the SRC, do hereby in the name of God solemnly swear (affirm), that I will strive at all times to preserve, protect and defend the Constitution of the SRC, especially the principles of meticulous accountability and that, I hereby wholly dedicate myself to the service and welfare of the students of the University of Energy and Natural Resources. I further solemnly swear (affirm) that I shall not be wanting in the discharge of my responsibilities as a member of the Executive Council, nor place myself in such a position as to frustrate the efficient functioning of the Executive Council and the SRC. (So help me God).

*To be sworn at the first general meeting of the Executive Council and administered by the Chairperson of the Judicial Council.*

**e. THE SPEAKERS' OATH**

I, .....having been appointed as the Speaker/ Deputy Speaker of the Parliamentary Council, do in the name of the Almighty God solemnly swear (affirm) that I will bear true faith and allegiance to the SRC as by law establish; that I will uphold the sovereignty and integrity of the SRC; and that I will truly and faithfully perform the functions of my office without fear or favour, affection or ill-will; and that I will at all times uphold, preserve, protect and defend the Constitution and laws of the SRC.

I further solemnly swear (affirm) that I shall not be wanting in the discharge of my responsibilities as Speaker/ Deputy Speaker nor place myself in such a position as to frustrate the efficient functioning of the Parliamentary Council and the SRC. (So help me God).

*To be sworn at the first sitting of the Parliamentary Council and administered by the Chairperson of the Judicial Council.*

**f. OATH FOR MEMBERS OF THE PARLIAMENTARY COUNCIL**

I, .....having been elected/appointed as a member of the Parliamentary Council of the SRC, do hereby in the name of Almighty God swear (solemnly affirm), that I will bear true faith and allegiance to the SRC, and uphold, preserve, protect and defend the Constitution of the SRC; and expose with faithful zeal any act or omission or any other matter that would undermine the said SRC Constitution. (So help me God).

*To be sworn at the first sitting of the Parliamentary Council and administered by the Speaker of the Parliamentary Council.*

**g. JUDICIAL OATH**

I, ..... Having been appointed/elected as a Chairperson/member of the Judicial Council, do in the name of the Almighty God swear (solemnly affirm) that I will bear true faith and allegiance to the SRC as by law establish; that I will uphold the sovereignty and integrity of the SRC; and that I will truly and faithfully perform the functions of my office without fear or favour, affection or ill-will; and that I will at all times uphold, preserve, protect and defend the Constitution and laws of the SRC. (So help me God).

*To be sworn at the first meeting of the Judicial Council and administered by the President of the SRC.*

**THIRD SCHEDULE**

**–Handing Over Section 1**

1. The SRC shall hand over power to a newly elected SRC within six (6) weeks from the commencement of the SRC electoral process.
2. The SRC electoral process shall commence not more than five (5) weeks from the official re-opening date of the Second semester of the University Academic Year.
3. All department, faculty, JCRC and college elections shall be held after the commencement of the SRC general elections.
4. Formal Dissolution of the SRC shall be on the eve of the scheduled date for handing over to the SRC-elect, after joint meeting of outgoing SRC and SRC-elect, where the Judicial Council chairman alone retains his status as a member of SRC.
5. Final swearing in ceremony of the President and entire composition of the SRC Executive Council shall be before the entire student body by the Judicial Council Chairman.
6. The outgoing Chief Justice automatically relinquishes his status above immediately after swearing in the appointed Chief Justice.

### **Section 3**

1. There shall be an ad hoc transitional committee set up and chaired by the Chief Justice to facilitate the proper and legal transfer of power from the outgoing SRC to the incoming SRC.
2. The committee shall comprise
  - a) The Chief Justice
  - b) two persons appointed by the outgoing-president
  - c) two persons appointed by the president-elect
3. The transition period shall begin three days after the declaration of the results of the general election and end immediately after a new SRC is sworn into office.
4. The committee shall ensure that all SRC assets are properly accounted for by an outgoing SRC.
5. The committee shall see to it that the outgoing SRC hands over power to the newly elected SRC within the time stipulated in this Constitution.
6. The committee shall have the mandate to review the audit report and the transactions of the previous administration.
7. The committee shall for the effective performance of its functions have the power to issue subpoena orders to compel anybody to appear before it.
8. The committee shall for the effective performance of its functions liaise with the office of the Dean of Students.

The committee shall within forty-eight hours after the expiration of the transitional period present a report on the SRC administration to the Dean of Students

### **SRC CONSTITUTIONAL REVIEW COMMITTEE**

#### **CERTIFICATE OF AUTHENTICATION OF CONSTITUTION**

I, Andah Okain Kojo, Chairman of the Constitutional Review Committee 2015/2016 certify that this Constitution has been thoroughly read over and approved by the Committee.

Dated this: 17<sup>th</sup> day of March, 2016

#### **NAMES OF MEMBERS OF THE CONSTITUTIONAL REVIEW COMMITTEE**

1. ANDAH KOJO OKAIN (CHAIRMAN)  
ENV. ENG, LEVEL 300  
0200690728
2. NAMBA PERCY (DEPUTY CHAIRMAN)  
EE, LEVEL 300  
0209689723
3. ADOM CLETUS OFOSU  
CHEMISTRY, LEVEL 200  
0249891881
4. PRECIOUS OPOKU DAPAAH  
NRM, LEVEL 300  
0266654009

5. DEKU TETTEH RAYMOND  
ME, LEVEL 300
6. HASSAN SULEYMAN  
EEE, LEVEL 200  
0245607933
7. RUDOLF ANYESEWEIN  
NRM, LEVEL 400  
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8. JOSEPH YANKYERA KUSI  
REE, LEVEL 400  
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EE, LEVEL 300  
0572959619
11. NANA YAA KORANKYEWAA-AYIM  
ENV. ENG, LEVEL 200  
0262826749

**SIGNATURE OF AUTHENTICATION**

**Signature:.....**

**ANDAH OKAIN KOJO (CHAIRMAN)**

**Signature:.....**

**NAMBA PERCY (DEPUTY CHAIRMAN)**

**Signature:.....**

**POKU AGYEMANG CHRONICLES (CHIEF JUSTICE)**

**Signature:.....**

**DR. SIMON ABUGRE (DEAN OF STUDENTS)**

**Signature:.....**

